

APPLICATION FORM FOR ASSISTANCE FOR BILL DISCOUNTING

To,

The National Small Industries Corporation Ltd.

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Dear Sir,

I / We desire to avail of the benefits of your following Schemes under "Short Term Financial Services (Bill Discounting)" as per your terms and conditions, for my/our business enterprise.

I / We certify that the details given in this application are true and correct and no material fact has been concealed or withheld.

I/We agree to abide by the terms and conditions of your above scheme(s) including the amendments thereto made from time to time.

Yours faithfully

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Signature with Official Stamp of Authorized Signatory

Name of the Signatory.....

(In Capital Letters)

Designation of the Signatory.....

Units name and address.....

Residential Address of the Signatory:

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.....

Telephone.....Fax:.....

DATE:.....

Place :.....

NOTE:

The application completed in Block Letters should be submitted in duplicate along with a covering letter on unit's letter head.

THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.

Head Office: NSIC Bhawan, Okhla Industrial Estate, New Delhi – 110020

Phone No. 26926275

PARTICULARS OF APPLICANT UNIT

1. Scheme under which assistance is applied :
2. Amount of assistance sought (Rs.) :
3. Particulars of the applicant unit

Name	Constitution	Year of Establishment	Factory	Address & Tel. No. Regd. Office

4. S.S.I. Registration No. _____ Date _____ Provisional/Final valid up to _____.

5. No. & date of Sales Tax / VAT Registration :
CST _____ LST _____ VAT _____

6. Names, addresses, Telephone No. of Bankers & Accounts No(s) of Applicant unit.

Name	Address	Account No.	Telephone No.

7. Whether unit is located in a backward Area/ _____ : Backward / Hilly Region / None Hilly Region (Please Tick Mark)

8. Tick Mark: Whether unit belongs to SC/ST/ Women entrepreneur/Physically Handicapped/Ex- servicemen/Technocrat.

9. Name & addresses of Sister concerns :
(Names of common Proprietor / Partners/Directors should be mentioned)

10. Particulars of Proprietor / Partners/Directors :

Name	Father's/ Husband's name	Address	Age	Qualifi- cation	BusinessE xp.(yrs)	Telephone & Mobile No.	E-mail Address	Net Worth (Rs.in lacs)

(Use separate sheet if required)

11. Line of Activity :

Nature of Project	Name of Products being manufactured

12. Details about financial assistance required from NSIC

12.1 Details of the order received

(copy of the order received may also be attached)

Name of buyer organization : _____

Number, date and value of order : _____

Delivery Schedule : _____

Terms of Payment as per Supply Order : _____

12.2 Maximum Permissible Finance :

Total value of the order : _____

Less - Finance already available

From Banks / Financial Institutions : _____

Balance Finance required from NSIC : _____

13. A. Particulars of financial assistance already received or likely to be received from Banks/FT's:

Name of Financial Institution & Banks	Amount of assistance	Reference No. and date of sanction letter	Repayment Position	Amount of default/Overdues if any

13. B.

i) Have you applied earlier to NSIC :

ii) Details of assistance sanctioned earlier:

14. a) Details of Security proposed:

S.N	Nature of security	Value (Rs.)	Name ,address & telephone No. of Bank Issuing Bank Guarantee

b) In case Collateral Security i.e. immovable property

S.No	Nature of security	Value (Rs.)	Name ,address & telephone No. of approved valuer

C) Details of Personal Guarantees :

Name & Addresses of Guarantors	Net worth / Means (Rs.)

15. Employment generated by the unit
(Total nos. of person)

Existing Employment	Additional Employment	Total

16. Any other information:

Signature of Authorized Person
With official stamp

DOCUMENTS TO BE ENCLOSED WITH APPLICATION FORM

1. A passport size photograph of each of the Proprietor /Directors / Partners / Society office bearers along with their proof of residential address.
2. Self attested photocopy of SSI & Sales Tax Registration Certificate.
3. Processing fee as per policy.
4. Self attested statement of personal assets and liabilities.
5. Copy of Memorandum & Articles of Association along with list of Directors in case of Pvt.Ltd. / Ltd Co.

OR

Copy of Partnership Deed duly notarized in case of Partnership concern.

OR

A copy of By laws & charter of society along with a list of Governing body/ executive members in case of society.

6. A copy of Board Resolution in case of Pvt./Public Ltd. Co., Power of Attorney in case of partnership firm & a Governing Body Resolution in case of Society authorizing the signatory to sign and to deal with NSIC in respect of financial assistance required, for and on behalf of the applicant unit.
7. Specimen signatures of authorized signatory attested by bank.
8. Copy of sanction letter for credit limit sanctioned by the bank.
9. Audited/Provisional financial statements of the unit:
 - i) Last Year Audited financial statements.
 - ii) Provisional current year financial statements.
 - iii) Projected financial statements for the next year.

DOCUMENTS REQUIRED FOR RENEWAL OF CASES

1. Request of the unit along with processing fees as per policy.
2. List of Directors/Partners/Office bearers of Society, if changed, with respect to earlier declaration.
3. Audited/Provisional financial statements of the unit:
 - i) Last Year Audited financial statements.
 - ii) Provisional current year financial statements.
 - iii) Projected financial statements for the next year.