

## Fresh Registration

### Proprietorship Concern

S.No	List of Documents	Mode of Acceptance online
1	Pancard	Self –Attested
2	UAM / Udyam Registration	Self –Attested
3	Details of Plant &Machinery.	Self –Attested <b>Annexure 'B'-1</b>
4	Copy of ownership document of the premises or copy of Lease deed/Rent Deed.	Self –Attested
5	List of quality control equipment and testing facility available in factory.	Self –Attested
6	Latest Electricity Bill Copy.	Self –Attested
7	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self -Attested
8	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure 'C').	Self -Attested <b>Annexure 'C'-1</b>
9	Bankers' Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure 'E').	Self –Attested <b>Annexure 'E'-1</b>
10	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self –Attested

**Private Limited/Public Limited**

<b>S.No</b>	<b>List of Documents</b>	<b>Mode of Acceptance online</b>
1	Pancard	Self –Attested
2	UAM/ Udyam Registration	Self –Attested
3	Details of Plant & Machinery	Self –Attested <b>Annexure 'B'-1</b>
4	Copy of ownership document of the premises or copy of Lease deed/Rent Deed.	Self –Attested
5	List of quality control equipment and testing facility available in factory.	Self –Attested
6	Latest Electricity Bill Copy.	Self –Attested
7	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self -Attested .
8	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure 'C').	Self -Attested . <b>Annexure 'C'-1</b>
9	Bankers' Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure 'E').	Self –Attested <b>Annexure 'E'-1</b>
10	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self –Attested
11	List of Directors & their Share Holding	Self –Attested
12	Memorandum of Article	Self –Attested
13	Board Resolution	Self –Attested

**Partnership Concern**

S.No	List of Documents	Mode of Acceptance online
1	Pancard	Self Attested
2	UAM/ Udyam Registration	Self Attested
3	Details of Plant & Machinery	Self Attested <b>Annexure 'B'-1</b>
4	Copy of ownership document of the premises or copy of Lease deed/Rent Deed.	Self Attested
5	List of quality control equipment and testing facility available in factory.	Self Attested
6	Latest Electricity Bill Copy.	Self Attested
7	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self -Attested
8	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure 'C').	Self -Attested <b>. Annexure 'C'-1</b>
9	Bankers' Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure 'E').	Self Attested <b>Annexure 'E'-1</b>
10	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self Attested
11	Partnership Deed	Self Attested
12	General Power of Attorney as per Annexure A(1)	Self Attested

**Industrial Co-operative Societies**

<b>S.No</b>	<b>List of Documents</b>	<b>Mode of Acceptance online</b>
1	Pancard	Self Attested
2	UAM/ Udyam Registration	Self Attested
3	Details of Plant & Machinery	Self Attested <b>Annexure 'B'-1</b>
4	Copy of ownership documents of the premises or copy of Lease deed/Rent Deed.	Self Attested
5	List of quality control equipment and testing facility available in factory.	Self Attested
6	Latest Electricity Bill Copy.	Self Attested
7	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self –Attested
8	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure 'C').	Self –Attested <b>Annexure 'C'-1</b>
9	Bankers' Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure 'E').	Self Attested <b>Annexure 'E'-1</b>
10	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self Attested
11	List of Members	Self Attested
12	Copy of Registration of Registration of Society	Self Attested
13	Resolution of Authorization	Self Attested
14	Name of Executive Body	Self Attested

**Hindu Undivided Family**

<b>S.No</b>	<b>List of Documents</b>	<b>Mode of Acceptance online</b>
1	Pancard	Self Attested
2	UAM/ Udyam Registration	Self Attested
3	Details of Plant & Machinery	Self Attested <b>Annexure 'B'-1</b>
4	Copy of ownership document of the premises or copy of Lease deed/rent Deed.	Self Attested
5	List of quality control equipment and testing facility available in factory.	Self Attested
6	Latest Electricity Bill Copy.	Self Attested
7	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self -Attested
8	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure 'C').	Self -Attested <b>Annexure 'C' -1</b>
9	Bankers' Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure 'E').	Self Attested <b>Annexure 'E'-1</b>
10	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self Attested
11	Authorization of Karta	Self Attested

**Limited Liability Partnership**

<b>S.No</b>	<b>List of Documents</b>	<b>Mode of Acceptance online</b>
1	Pancard	Self Attested
2	UAM/ Udyam Registration	Self Attested
3	Details of Plant & Machinery	Self Attested <b>Annexure 'B'-1</b>
4	Copy of ownership document of the premises or copy of Lease deed/rent Deed.	Self Attested
5	List of quality control equipment and testing facility available in factory.	Self Attested
6	Latest Electricity Bill Copy.	Self Attested
7	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self -Attested
8	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure 'C').	Self -Attested <b>Annexure 'C'-1</b>
9	Bankers' Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure 'E').	Self Attested <b>Annexure 'E'-1</b>
10	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self Attested
11	Copy of incorporation document LLP Agreement (Form-3)	Self Attested
12	Copy of Form 4:- Names of partners and changes, if any, made therein	Self Attested
13	Copy of Form 2 (It shows the location of the main or registered offices of the LLP, details of all the partners, statements etc)	Self Attested
14	Copy of Form 8:- Statement of Account and Solvency – The Statement of Account & Solvency is in Form – 8 signed by the designated partners.	Self Attested
15	Copies of Form 11:- Annual Return	Self Attested
16	General Power of Attorney as per Annexure A(1)	Self Attested

Trust

S.No	List of Documents	Mode of Acceptance online
1	Pancard	Self Attested
2	UAM/ Udyam Registration	Self Attested
3	Details of Plant & Machinery	Self Attested <b>Annexure 'B'-1</b>
4	Copy of ownership document of the premises or copy of Lease deed/Rent Deed.	Self Attested
5	List of quality control equipment and testing facility available in factory.	Self Attested
6	Latest Electricity Bill Copy.	Self Attested
7	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self -Attested
8	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure 'C').	Self -Attested <b>Annexure 'C'-1</b>
9	Bankers' Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure 'E').	Self Attested <b>Annexure 'E'-1</b>
10	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self Attested
11	List of Members	Self Attested
12	Copy of Registration of Registration of Society	Self Attested
13	Resolution of Authorization	Self Attested
14	Name of Executive Body	Self Attested

**Annexure-'A'(1)**

**GENERAL POWER OF ATTORNEY**

(For Partnership concerns)

Be it known to all to whom it may concern that we:

1. Name and address of all the partners excepting one(s) who is/are nominated as Attorney(s)

- (i)
- (ii)

2. All the partners of Messrs.....hereby appoint  
 Shri.....S/oShri .....Resident of.....  
 .....and also partner of Messrs.

..... to register our partnership firm with National Small Industries Corporation Ltd., (address of branch office) under its Single Point Registration Scheme and also to take all action in this regard including sign the application form and execute all documents/ agreements required for registration of our said partnership concern.

In short he is duly authorized to do all as our Attorney to act in our name and on behalf of the said partnership firm, to do all, each and everything requisite for the above purpose concerningM/s ..... (Name of the firm)

And we hereby agree to confirm and ratify his all and every act or dealing or any documents executed by our said Attorney within the scope of the authority hereby conferred on him including references to arbitration and the same shall be binding on us and our firm as if the same were executed by us individually or jointly.

Witnesses

- 1.
- 2.

Signature of the other Partners

- 1.
- 2.
- 3.

Accepted  
 Signature of Attorney



**Annexure-'A'(2)****BOARD RESOLUTION**

(To be submitted on the letter Head of the unit)

**(For Private Limited/Limited Company's)**

Extract of the Minutes of Meeting of the Board of Directors of Company held on.....at the Registered Office of the Company at (Address)..... Resolved to authorize Shri.....Managing Director/Director of the Company, to register the Company with the National Small Industries Corporation Limited (Address)of Branch Office under the Single Point Registration Scheme. Further resolved that Shri

.....Managing Director/Director of the company is authorised and empowered to take all necessary steps and actions on behalf of the company in this connection and to sign Application Form and other documents.

For & on Behalf of Name &  
Address of the Company Name,  
Signatures of the Director with  
seal of the Company

## Annexure-'B'-1

**(TO BE SUBMITTED ON THE LETTER HEAD OF UNIT DULY SIGNED BY AUTHORIZED PERSON)**

I/We.....S/o.....  
 Proprietor/Partner/Director of Messrs.....  
 Resident of.....

do hereby solemnly affirm and declare as under:-

That the above named unit normally manufactures/renders services the following items:

- 1.
- 2.
- 3.
- 4.

That the details of the machines & / OR equipment that are exclusively owned by us and presently installed in my/our factory situated are given below:-

Sl. No.	Name of Machine	Value of Machinery (WDV as per ITR) shall include all tangible assets (other than land and building, furniture and fittings)
1.		
2.		
3.		

That in view of the total value of plant & machinery/equipment & tools as detailed above, we are well within the ceiling limit prescribed for a MSE Unit. That the stocks held in the factory premises are exclusively owned and used by Messrs and details are as under:

Sl. No.	Name of Stock (Finished Goods)	Date	Value
1.			
2.			
3.			

Percentage of items (Local /Imported Content) used in the final product being made by the Unit.

Sl. No.	Name of Raw Material (Local/Imported Content)		Other Components (Local/Imported Content)	
	Details there of:	Percentage	Details there of:	Percentage
1.				
2.				
3.				

That to inform the Registration Branch of NSIC immediately after we are informed but in any case not later than 15 days, if any firm in which proprietor/partner/director are proprietor/partners/directors of such a firm which is Banned/Suspended in future either before the registration is granted or thereafter.

Name & Signature of the Proprietor or Authorized person  
 In case of Pvt. Ltd./Ltd. Company with the seal of Company

## Annexure-‘C’-1

A statement showing the Results of Operation and Financial Position of firm during preceding three years in the format given below:-

**(I) (For Manufacturing Enterprises)**

	<b>Particulars</b>	<b>Last Year</b>	<b>Last but one year</b>	<b>Last but two years</b>
1.	Gross Sales			
	Less: Export Sales			
	Less: Trading Sales			
	Less: Scrap Sales			
	Less: Job Work			
	Less: Sales Tax/ GST			
2.	Net Sales			
3.	Net Profit before tax			

**(II) (For Service Enterprises)**

	<b>Particulars</b>	<b>Last Year</b>	<b>Last but one year</b>	<b>Last but two years</b>
1.	Gross Income/Revenue/Receipts			
	Less: Export Sales			
	Less: Trading Sales			
	Less: Scrap Sales			
	Less: Sales/ Service Tax/ GST			
2.	Net Income / Receipts			
3.	Net Profit before tax			

(Chartered Accountant Signatures with Seal)

(Authorized Signatory)

Stamp of Company

UDIN

Date:

**Annexure-‘D’****DECLARATION REGARDING CONDITIONS OF REGISTRATION**

1. It is obligatory on the part of the registered firms to furnish Performance Statement in format prescribed in Annexure-F every two years indicating all orders placed on them.
2. Registered firms are required to keep Registering Authority informed about the changes in their products specification or discontinuation of production of any item for which they stand registered. This intimation is to be given within a period of 15 days from the date of such change of discontinuation.
3. Registered firms are required to furnish all the documents having specific validity periods like BIS license, Lease agreement, Agreement with the principal/manufacturers to registering authority as and when they become due. Separate application shall be made for each such unit, where a firm has more than one manufacturing units. Requests for change in the name of a firm and/or their office address should be addressed to the Registration Office/Branch/NTSC of NSIC who granted the original registration enclosing the original registration certificate and duly supported by documentary evidence. In the event of any change in the constitution of the firm or in the location of their manufacturing works, the necessary amendments in the registration certificate has to be done as per the rules of NSIC. Intimation of such changes must be sent to NSIC Registration Office/Branch within 15 days from such changes.
4. All registered firms are expected to maintain absolute integrity, follow a decent standard of business ethics and do nothing unbecoming of a registered supplier.
5. Registration Certificate is subject to renewal after expiry of two years from the date of issue/renewal.
6. The registration on the approved list does not guarantee award of any contract.
7. In all future correspondence with the Registration Branch/Registering Authority of NSIC, Registered MSE units are always required to quote the Registration No. given at the top of the registration letter.
8. Whenever registered firms are required to produce copy of their Registration Certificate, copy of the original certificate complete with all the amendments including additions/deletions etc. is made thereafter shall be produced.
9. The Government/NSIC has right to add/delete any of the items and to amend any of the terms and conditions included in the registration granted to firms with effect from any date specified in the communication notifying such change.
10. I/We fully understand that it is incumbent on my/our part to comply with the provisions of the all existing laws/ acts/statues as applicable to our line of manufacture and other provisions like Income-Tax/licensing and registration under IDR Act/Insecticide License/Municipal Corporation License/Drug License/Boiler License/ BIS License/Factory Act Registration and any other applicable Acts/Law/statutory requirements including the requirements of environmental clearance etc. We have submitted an application for registration with NSIC after having complied with these/all other statutory requirements and onus for corrections and fulfillment of the same would be onus.

Place:

Authorized Signatory (ies)

Date:

with Seal

## Annexure-'E'1

**PROFORMA FOR BANKER'S REPORT****(To be submitted on the Bankers' Letterhead)****NSIC Limited (name and address of the registering branch of NSIC)****Subject:** Financial credibility report in respect of M/s.....

..... (Name of the firm with address) for the purpose of registration with National Small Industries Corporation Limited.

Sir,

This is to certify that M/s.....

.....  
 (Name of the firm with address) are maintaining Current/Saving Account No .....

... with this bank branch for the last.....years.

The firm has been provided with:

- a) A credit limit of Rs.....
- b) Limit Sanctioned (Fund Base) of Rs.....
- c) Limit Sanctioned (Non-Fund Base BG/LC) of Rs.....

This is further certified that their account with this bank has been operated in a satisfactory manner.

Yours faithfully,

Signature of Authorized Signatory  
 With seal.

**Renewal Check-List.**

<b>S.No</b>	<b>List of Documents</b>	<b>Mode of Acceptance online</b>
1	Pancard	Self –Attested
2	UAM / Udyam Registration	Self –Attested
3	Details of Plant &Machinery.	Self –Attested <b>Annexure ‘B’-1</b>
4	Copy of valid Lease deed/Rent Deed.	Self –Attested
5	Latest Electricity Bill Copy.	Self –Attested
6	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (For the last 3 years, duly signed by the authorized person under his seal.)	Self -Attested
7	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure ‘C’).	Self -Attested <b>Annexure ‘C’-1</b>
8	Bankers’ Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure ‘E’).	Self –Attested <b>Annexure ‘E’-1</b>
9	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self –Attested
10	Original Enlistment Certificate issued by NSIC	To be returned by post
<b>11</b>	<b>Monetary Limit more than 10 Crores</b>	<b>Renewal Inspection Fee.</b>

**Provisional Check-List.**

<b>S.No</b>	<b>List of Documents</b>	<b>Mode of Acceptance online</b>
1	Pancard	Self -Attested
2	UAM / Udyam Registration	Self -Attested
3	Details of Plant &Machinery.	Self –Attested <b>Annexure ‘B’-1</b>
4	Copy of ownership document of the premises or copy of Lease deed/Rent Deed.	Self -Attested
5	Latest Electricity Bill Copy.	Self –Attested
6	Bankers’ Report giving details of financial status of the applicant firm as per Performa (Draft at Annexure ‘E’).	Self –Attested <b>Annexure ‘E’-1</b>
7	Declaration signed by the applicant MSE Unit accepting conditions of registration as per Annexure D	Self –Attested
8	List of quality control equipment and testing facility available in factory.	Self –Attested

**Amendment Check-List**

<b>Change in Name of the Company or Change in Office Address</b>		
<b>S.No</b>	<b>List of Documents</b>	<b>Mode of Acceptance online</b>
1	Request letter (Scanned Copy)	On Company's Letter Head
2	Attested copy of UAM/Udyam Certificate wherein new Name/ Office address is incorporated	Self Attested
3	NSIC amendment Fee	Online
4	Original SPRS Enlistment Certificate.	To be returned by Post

16-B

<b>Change in Factory Address of the Company</b>	
<b>List of Documents</b>	<b>Mode of Acceptance online</b>
Request letter (Scanned Copy)	On Company's Letter Head
Attested copy of UAM/Udyam Certificate wherein changed factory address is incorporated	Self Attested
List of Store Details	Self Attested
Copy of ownership document of the premises or copy of Lease deed/Rent Deed.	Self –Attested
Latest Electricity Bill Copy.	Self
List of quality control equipment and testing facility available in factory.	Self
Inspection Fee	Online
NSIC amendment Fee	Online
Original SPRS Enlistment Certificate.	To be returned by Post

16-C

<b>Change in Partners</b>	
<b>List of Documents</b>	<b>Mode of Acceptance online</b>
Request letter (Scanned Copy)	On Company's Letter Head
Copy of new Partnership Deed	Self Attested
General Power of Attorney	Self Attested
NSIC amendment Fee	Online
Death Certificate incase of demise of any Partner	Self Attested
Original SPRS Enlistment Certificate.	To be returned by Post

16-D

<b>Change in Directors</b>	
<b>List of Documents</b>	<b>Mode of Acceptance online</b>
Request letter (Scanned Copy)	On Company's Letter Head
List of sitting Directors and their Shareholding in the company	Self Attested
Board Resolution	Self Attested



NSIC amendment Fee	Online
Death Certificate incase of demise of any Director	Self Attested
Original SPRS Enlistment Certificate.	To be returned by Post

**16-E**

<b>Amendment in Monetary Limit</b>		
<b>S.No</b>	<b>List of Documents</b>	<b>Mode of Acceptance online</b>
1	Request letter (Scanned Copy)	On Company's Letter Head
2	<ul style="list-style-type: none"> <li>• Face of Audited Balance Sheet,</li> <li>• Profit and Loss A/cs,</li> <li>• Schedule of Fixed Assets</li> <li>• Schedule of Revenue from Operations</li> </ul> (Latest, duly signed by the authorized person under his seal.)	Self Attested
3	Statement showing the Results of Operation for the last 3 years duly signed by Chartered Accountant by indicating UDIN . (Annexure 'C').	Self Attested
4	NSIC amendment fee.	Online
5	Original SPRS Enlistment Certificate.	To be returned by Post

**16-F**

<b>Inclusion of Additional Items (Stores)</b>	
<b>List of Documents</b>	<b>Mode of Acceptance online</b>
Request letter (Scanned Copy)	On Company's Letter Head
Revised UAM /Udyam Certificate wherein <b>additional activities are</b> included.	Self Attested
List of Plant & Machinery installed for manufacture of additional item(s). Applicable Amendment fee	Self Attested
Details of Stores to be added	Self Attested
List of quality control equipment and testing facility available in factory.	Self
Inspection Fee	Online
NSIC Fee	Online
Original SPRS Enlistment Certificate.	To be returned by Post

**16-G**

<b>Change in Category (SC/ST and General)</b>	
<b>List of Documents</b>	<b>Mode of Acceptance online</b>
Request letter (Scanned Copy)	On Company's Letter Head
Revised UAM /Udyam Certificate reflecting Category	Self Attested
Category Certificate	Self Attested
Supporting document for % of Share.	Self Attested
NSIC Fee	Online
Original SPRS Enlistment Certificate.	To be returned by Post

<b>List of Inspecting Agencies Empanelled for technical inspection under SPRS</b>												
S.No.	Name of Agency	Address & Contact Details	Details of Contact Person	Inspection Charges (in Rs.) excluding GST			Bank Details				Technical Discipline of inspection	Jurisdiction (state/territory) of inspection
				Micro	Small	Remarks	Beneficiary Name	Name of Bank & address	Account No.	IFSC Code		
1	RITES Ltd., Gurugram (A Govt. of India Enterprise) <b>RITES LTD.</b>	RITES Bhawan, 1, Sector-29 Gurugram (Haryana) Tel.: 91-124-2571666 91-124-2571660 Email: info@rites.com	Group General Manager / Inspection, Northern Region, Delhi	8000	11000		<u>Northern Region</u> : Online payment through gateway (details at <a href="http://ritesinsp.com/rbs/Online_Paymnet_Form.aspx">http://ritesinsp.com/rbs/Online_Paymnet_Form.aspx</a> ) <u>Other regions including Northern Region</u> : Payment through RTGS/NEFT (Bank Details at <a href="http://ritesinsp.com/rbs/BANK%20DETAILS.pdf">http://ritesinsp.com/rbs/BANK%20DETAILS.pdf</a> )				All discipline	PAN India
2	Consultancy Development Centre (CDC), Delhi (An autonomous Institution of the Department of Scientific and Industrial Research (DSIR), Ministry of Science and Technology) <b>CDC</b>		Shri Rajesh Parpyani, Head Knowledge Management and Publications / Ms. Shelika Arora	6000	8000		FOR BANK DETAILS, CDC OFFICE MAY BE CONTACTED				All discipline	NCR

<b>List of Inspecting Agencies Empanelled for technical inspection under SPRS</b>												
S.No	Name of Agency	Address & Contact Details	Details of Contact Person	Inspection Charges (in Rs.) excluding GST			Bank Details				Technical Discipline of inspection	Jurisdiction (state/territory) of inspection
				Micr o	Smal l	Remark s	Beneficiar y Name	Name of Bank & address	Account No.	IFSC Code		
3	SGS India Pvt. Ltd., Gurugram (Haryana) SGS LTD.	226, Udyog Vihar, Phase-1, Gurgaon, Haryana Tel.: 0124- 6776300, 6776351 Mobile: 9899100631 Email: susheelkumar.raina@sgs.com	Shri Mukesh Tiwary (Project Co-ordinator) Email: mukesh.tiwary@sgs.com Tel.: 0124- 6776343 Mobile: 8373901767	7000	9000	Charges are for PAN India except North East and J&K region	SGS India Pvt. Ltd.	Citybank N.A. Address: Fort House, 4th Floor, Unit No. 1, 224 Dr. D.N. Road, Fort, Mumbai	0341283019	CITI0100000	All discipline	PAN India (except North East and J&K)
<b>INSPECTION CHARGES FOR NORTH EAST REGION BY M/S. SGS INDIA PVT. LTD.</b>												
				7000	9000	Local transport included						Assam surrounding Guwahati
				9000	11000	Local transport from nearest Railway Station extra						Meghalaya
				9000	11000	Local transport from nearest Railway Station extra or minimum two audit in a single slot	SGS India Pvt. Ltd.	Citybank N.A. Address: Fort House, 4th Floor, Unit No. 1, 224 Dr. D.N. Road, Fort, Mumbai	0341283019	CITI0100000	All discipline	Upper Assam
				9000	11000	Air Fare or minimum three audit in a single slot						Tripura
				9000	11000	Local transport from nearest Railway Station extra or minimum two audit in a single slot						Sikkim
				9000	11000	Local transport from nearest Railway Station extra						Manipur, Arunachal Pradesh, Mizoram & Nagaland

**List of Inspecting Agencies Empanelled for  
technical inspection under SPRS**

S.No.	Name of Agency	Address & Contact Details	Details of Contact Person	Inspection Charges (in Rs.) excluding GST			Bank Details				Technical Discipline of inspection	Jurisdiction (state/territory) of inspection
				Micro	Small	Remarks	Beneficiary Name	Name of Bank & address	Account No.	IFSC Code		
4	Textiles Committee, Mumbai (under the Ministry of Textiles) <b>TEXTILES COMMITTEE</b>	First Floor, Balu Road, Prabha Devi Chowk, Prabha Devi, Mumbai-400025 Tel.: 022-66527513 / 66527601 Email: depqtc@yahoo.com	Shri J.D. Barman, Joint Director Email: depqa.tc@nic.in / rotechennai@gmail.com Tel.: 022-66527600 / 602/ 603 / 604 / 605 Mobile: 9449041421	5500	6500		Textiles Committee, Mumbai	State Bank of India Address: Worli (North) Branch, Mumbai-400030	10865756128	SBIN0000290	Textile & Clothing sector	Pan India
5	National Institute of Electronics & Information Technology (NIELIT), J&K (under Ministry of Electronics & Information Technology, Govt. Of India) <b>NIELIT J&amp;K</b>	SIDCO, Electronics Complex, Old Airport Road, Rangreth, Srinagar-191132 Email: ashaq@nielit.gov.in Mobile:9419008345 Tel.: 0194-2300502 Ext.: 117	Ashaq Hussain Dar, Joint Director (Scientist-D) Email: ashaq@nielit.gov.in Mobile:9419008345 Tel.: 0194-2300502 Ext.: 117	10,000	10,000	Travel charges re applicable for districts other than J&K & Leh	Direct or NIELIT, Srinagar	J&K Bank Branch: Rangreth	0239040100000947	JAKAORANGRE	Computers, Informational Technology, Electronics and allied services	Jammu & Kashmir (specifically in Jammu, Srinagar & Leh District)
6	Jharkhand Government MSME Tool Room (A Govt. of Jharkhand Society under Deptt. of Industries) <b>JGMSMETR RANCHI</b>	Plot No. 38, Phase-I, Tatisilwai Industrial Area, Tatisilwai, RanchI-835103 Tel.: 0651-2265966 Fax: 0651-2265578	Shri S.B. Singh, Assistant Director Email: sbs62011@gmail.com Mobile: 6201156941	5500	7000		Jharkhand Government Mini Tool Room & Training Centre, Tatisilwai, Ranchi	Allahabad Bank	20999317456	ALLA0210414	Mechanical, Electrical, Ceramics, Chemical & Allied	Jharkhand, Bihar & Chharrisgarh
7	MSME Technology Development Centre, Agra (A Society under Ministry of MSME, GOI) <b>PPDC AGRA</b>	Foundry Nagar, Hathras Road, Agra-282006 Tel.: 0562-2344006 Email: info@ppdcagra.in	Shri R. Pannerselvam, Principal Director Email: info@ppdcagra.in / paselvam@gmail.com Mobile: 9760547805 Tel.: 0562-6451237	6000	8000		Principal Director PPDC Agra	PNB, Rambagh, Agra	0984002100025032	PUNB0098400	Mechanical, Electrical, Electronics, Leather & Footwear, Glass & Ceramics, Metallurgical, Chemical, Textile, Information Technology	PAN India

**List of Inspecting Agencies Empanelled for  
technical inspection under SPRS**

S.No	Name of Agency	Address & Contact Details	Details of Contact Person	Inspection Charges (in Rs.) excluding GST			Bank Details				Technical Discipline of inspection	Jurisdiction (state/territory) of inspection
				Micr o	Smal l	Remarks	Beneficiary Name	Name of Bank & address	Account No.	IFSC Code		
8	MSME Technology Development Centre, Meerut (A Society under Ministry of MSME, GOI) <b>PPDC MEERUT</b>	Sports Goods Complex, Delhi Road, Meerut-250002 Tel.: 0121-2511779, 2404991	Shri Sunil Gupta, Principal Director Email: tmeerut@dmsme.gov.in / info@ppdmeerut.com Mobile: 7060448744 Tel.: 0121-251179, 2404991	6000	8000		Process-cum-Product Development Centre, Meerut	Punjab National Bank Address: Sports Complex, Delhi Road, Meerut	2159002100003175	PUNB0215900	Sports, Mechanical, Footwear, Textiles, Leather, Rubber & Allied components, Plastics, Electricals, Electronics & Information Technology	Uttar Pradesh, Punjab, Delhi, Uttarakhand, Haryana & Rajasthan
9	Institute for design of Electrical measurement instruments, Mumbai (A Society under Ministry of MSME, GOI) <b>IDEMI MUMBAI</b>	Swatantryaveer Tatyia Tope Marg, Chunarbhatti, Sion P.O. Mumbai-400022 Tel. : 022- 24050301/2/3/4 Email: idemi@vsnl.net, info@idemi.org	Mr. M.K. Charate, Assistant Director Email: ppidemi@yahoo.com, flow@idemi.org Tel.: 022-24050301 Ext. 218 Mob.: 9969453600	8000	9000		IDEMI, Mumbai	Name of Bank: IDBI Bank Address: 12-16, Sunny Estate, Sion, Trombay Road, Chembur, Mumbai- 400071	018102000013350	IBKL0000018	Electrical, Electronics, Mechanical, Information Technology	Maharashtra
10	Central Institute of Hand Tools, Jalandhar (A Society under Ministry of MSME, GOI) <b>CIHT JAL</b>	G.T. Road, Bye-Pass, Jalandhar-144008 Tel.: 0181-2290196, 2290225, 2290226, Email: institute_jld@dataone.in	Shri A.K. Bathla, Principal Director Email: institute_jld@dataone.in Tel.: 0181-2290226, 2290196	6000	8000		Central Institute of Hand Tools	Punjab National Bank, D.A.V. College, Jalandhar	1344000101288347	PUNB0134400	Mechanical & Chemical	Punjab & Chandigarh
11	Central Tool Room Ludhiana (A Society under Ministry of MSME, GOI)	A-5, Phase-V, Focal Point, Ludhiana-141010 Tel.: 0161-2670058-59, 2676166, 2673564 Email: gm@ctrludhiana.com / info@ctrludhiana.com	Shri S.P. Singh, Assistant Manager (C&M) Email: marketing@ctrludhiana.com Tel.: 0161-2676166 Mobile: 9417356535	6000	8000		Central Tool Room	SBI, RNW Branch	10415693035	SBIN0002342	Mechanical	Punjab
12	Central Footwear Training Institute, Chennai (A Society under Ministry of MSME, GOI) <b>CFTI CHENNAI</b>	No. 65/1, G.S.T. Road, Guindy, Chennai-600032 Tel.: 044-22501529, 22501038 Email: cfti@vsnl.net	Shri K. Murali, Director Email: cfti@vsnl.net Mobile: 9840291804 Tel.: 044-22501529	5500	6500	For Tamilnadu	Central Footwear Training Institute	SBI, Guindy	10299691069	SBIN0000956	Leather & Footwear	Tamilnadu
				6500	7500	For Andhra Pradesh						Andhra Pradesh

**List of Inspecting Agencies  
Empanelled for technical  
inspection under SPRS**

S.No.	Name of Agency	Address & Contact Details	Details of Contact Person	Inspection Charges (in Rs.) excluding GST			Bank Details				Technical Discipline of inspection	Jurisdiction (state/territory) of inspection
				Mic ro	Sm all	Rema rks	Benefici ar Name	Name of Bank & address	Account No.	IFSC Code		
13	Electronics Service & Training Centre, Ramnagar, Nainital (A Society under Ministry of MSME, GOI) <b>ESTC NAINITAL</b>	Kaniya, Ramnagar, Distt. Nainital-244715 (Uttarakhand) Tel.: 05974-251201, 251294, 255951, 251530 Email: pd_estc@estcindia.com	Shri Dinesh Chandra, Senior Scientific Officer Email: pd_estc@estcindia.com Mobile: 9719399199	8000	10000		Principal Director ESTC	PNB, Ramnagar, Nainital	3880000100034421	PUNB0388000	Electronics, Mechanical, Electrical & Information Technology	Uttarakhand & Delhi NCR
14	Indo Danish Tool Room, Jamshedpur (A Society under Ministry of MSME, GOI)	M-4 (Part), Phase-VI, Tata- Kandra Road, P.O. Gamharia, Jamshedpur-832108 Tel.: 0657, 2201261, 2201262 Email: reach@idtrjamshedpur.com; reach@idtr.gov.in	Shri P. Swain, Sr. Manager Operations / Shri S.K. Bhaumik, Manager (Mktg. & Consultancy) Email: reach@idtr.gov.in Mobile : 8709478033 / 8210216097	6000	8000		Indo Danish Tool Room	Bank of India, Ashangi Branch	4552011000001	BKID000455	Mechanical & Chemical Installation & Commissioning, Maintenance, Manpower Outsourcing and Security Agency etc.	Jharkhand,
15	Central Tool Room & Training Centre, Bhubaneswar (A Society under Ministry of MSME, GOI)	B-36, Chandaka Industrial Area, Bhubaneswar-751024, Odisha Tel.: 0674-3011700 Email: ctcc@ctcc.gov.in	Dr. S.K. Kar, Sr. Manager (Mkt. & Consultancy) Email: skkar@ctcc.gov.in Mobile: 9437107373 Tel.: 0674-3011704	6000	8000		Central Tool Room & Training Centre, Bhubaneswar	Union Bank of India Address: Infocity, Bhubaneswar	380802011000101	UBIN0559512	All discipline	Odisha
16	Indo German Tool Room (A Society under Ministry of MSME, GOI) <b>IGTR AHMD.</b>	Plot No. 5003, Phase-IV, GIDC, Mehmedabad Road, Vatva, Ahmedabad-382445 Tel.: 2584-0966 Email: gm@igtrahd.com	Shri Indrakumar Hariramani Email: gm@igtrahd.com Mobile: 9662035200	10000	10000		Indo German Tool Room	Axis Bank, Maninagar Branch Address:- Ground Floor, Business Square Building, Near Krishnabaug char Rasta, Maninagar, Ahmedabad	080010200004268	UTIB0000080	Mechanical & Plastics	Gujarat
17	MSME-Tool Room, Central Institute of Tool Design	Balanagar, Hyderabad-500037	Shri Anil Bairapudi, Assistant Director Email: designad@citdindia.org / citdmarketing@gmail.com Mobile: 07204778659 Tel.: 040-23774536	6500	9000		Central Institute of Tool Design	SBI, Balanagar, Hyderabad	52065280065	SBIN0020085	Mechanical & Electronics	Andhra Pradesh & Telangana

NOTES: (1) Bank details may please be verified before transaction. (2) For any query/clarification, please contact nearest NSIC branch.

## **FREQUENTLY ASKED QUESTION SINGLE POINT REGISTRATION SCHEME**

**Q1 When the Government of India launched the Central Government Stores Purchase Programme?**

**Ans 1** The Government of India launched the Central Government Stores Purchase Programme in 1955.

**Q 2 When the Single Point Registration Scheme was evolved by Government of India and what was the objective of Single Point Registration Scheme?**

**Ans 2** The Single Point Registration Scheme was introduced in 1976 with the objective to avoid the multiple registrations.

**Q3 What are the benefits available to Micro & Small Enterprises (MSE) registered with NSIC under Government Stores Purchase Programme?**

**Ans-3**

1. Issue of Tender Free of Cost
2. Exemption of payment of Earnest Money Deposit (EMD)
3. In tender participation, MSEs quoting price within the price band of L1+15 percent shall also be allowed to supply a portion upto 25% of requirement by bringing down their price to L1 price where L1 is non MSEs.
4. Every Central Ministries / Departments / PSUs shall set an annual goal of minimum 25% of the total annual purchases of the products or services produced or rendered by MSEs. Out of annual requirement of 25% procurement from MSEs, 4% is earmarked for units owned by Scheduled Castes / Scheduled Tribes and 3% for units owned by Women entrepreneurs.

358 items are reserved for exclusive purchase from MSEs.

**Q4 Who is eligible to get registered with NSIC under Single Point Registration Scheme?**

**Ans 4.** Micro & Small Enterprises are eligible to get registered with NSIC under SPRS.

**Q5. How and to whom MSEs should apply for registration with NSIC under**

its Single Point Registration Scheme?

**Ans5.** MSE units can apply online on NSIC's SPRS website [www.nsicspronline.com](http://www.nsicspronline.com)

**Q6.** Describe the names of Inspecting Agencies engaged to carry out the technical inspection of MSEs for registration under Single Point Registration Scheme and what are their inspection charges?

**Ans.6** Technical inspecting agencies are empanelled for inspection under SPRS.

For details please visit our website [www.nsic.co.in](http://www.nsic.co.in)

**Q7.** What is the fee charged by NSIC from MSEs for grating fresh registration and renewal/amendments of the registration under its Single Point Registration Scheme?

**Ans-7.**

S. No	Category	Fee
I	Fee for <b>Fresh Registration</b> of Micro & Small Enterprises:  a) Turnover up-to Rs. 100 lakh  b) Turnover exceeding Rs. 100 lakh	<b>a) Turnover up-to Rs. 100 lakh:</b>  1) <u>For Micro Enterprises:</u> Rs. 3000/- 2) <u>For Small Enterprises :</u> Rs. 5000/-  <b>b) Turnover exceeding Rs. 100 lakh</b> 1) <u>For Micro Enterprises:</u> Rs. 3000/- plus Rs. 1500/- for every additional turnover of Rs. 100 Lakh 2) <u>For Small Enterprises :</u> Rs. 5000/- plus Rs. 2000/- for every additional turnover of Rs. 100 Lakh  <b>With cap of Rs. 1 lac for all categories.</b> (Taxes as applicable)
II	a) Fee for issuance of amendments in stores (Qualitative & Quantity); Fee for issuance of change in monetary limit or any other amendment in the certificate, and b) Fee for issuance of Renewal of G.P. Registration (Every Two Years)	<b>50% of the charges proposed at I above for Micro and Small Enterprises respectively with a cap of Rs. 50,000/-</b>  (Taxes as applicable)
III	Concessions a) Micro & Small Enterprises owned by the SC/ST (Definition of SC/ST MSE and eligibility for benefits under NSSH has been explained in Circular No. SIC/HO/NSSH/Scheme/2016-17 dated 09.09.2016)  b) MSEs other than SC/ST located in the entire North Eastern Region	<b>a) As per approved scheme of National SC/ST Hub (Circular no. SIC/HO/NSSH/Schemes/08/ 201-19 dated 09.05.2018) in NSIC, the SC/ST units shall be eligible for upfront 100% subsidy on the fee of NSIC for fresh registration / renewal / amendments / competency certificate and also the inspection fees of the empaneled Inspection Agencies/NSIC including applicable taxes. Under SSPRS, nominal fee of Rs. 100 per unit during this F.Y. 2018-19 and further continuation of the same shall be subject to review.</b>  <b>b) The units located in North Eastern Region other than SC/ST will be given 20% concession in fee (no change in the fee for Technical Inspections of MSEs)</b>



**Q8. Is NSIC issuing Provisional GP Registration Certificate to Micro & Small Enterprises; if yes what is the criteria?**

**Ans 8** Yes. NSIC issues Provisional Enlistment Certificate to those MSEs under SPRS who have started the production but not having the audited Balance sheet for the last one year.

**Q9. How much Monetary Limit fixed in Provisional Registration under SPRS**

**Ans.8** Rs. 5 lac.

**Q10 When MSMED Act introduced ?**

**Ans.10** In the year 2006

**Q.11. What is the prescribed limit for investment in Plant & Machinery for Micro Enterprise in MSMED Act.**

**Ans.11** Rs. 25 lac

**Q.12 What is the prescribed limit for investment in Plant & Machinery for Small Enterprise in MSMED Act**

**Ans.** Investment in Plant & Machinery or equipment does not exceed ten crore rupees and turnover does not exceed fifty crore rupees.

**Q.13 Whether the Service Enterprises are eligible to get the benefit as prescribed in the Public Procurement Policy for Micro & Small Enterprise (MSMEs) Order 2012.**

**Ans 13** Yes, in the Public Procurement Order 2012 service industries are at par with the manufacturing industry.

**Q.14 What is the prescribed limit for investment in equipment for micro service industry?**

**Ans.14** Investment in Plant & Machinery or equipment does not exceed one crore rupees and turnover does not exceed five crore rupees.

**Q.15. How can buying agency verify the GP Enlistment certificate, whether it is valid or not?**

**Ans.15** The Buying Agency can verify the GP Enlistment Certificate either from NSIC website [www.nsic.co.in](http://www.nsic.co.in) OR [www.nsicsonline.com](http://www.nsicsonline.com)

**Q.16 What the validity period of Enlistment Certificate?**

**Ans.16** SPRS Enlistment Certificate is valid for Two Years from the date of issue.

**Q.17 Can traders can be registered under SPRS?**

**Ans.17** NSIC do not register the traders.

**Q.18 Can drugs and medicines manufacturing units be considered for registration under SPRS?**

**Ans.18** MSEs engaged in manufacturing of Ayurveda, Siddha, Unani & Homeopathy (ASU&H) Drugs will be considered for enlistment under Single Point Registration Scheme.

## List of 358 Items Reserved for Purchase from Micro and Small Enterprises

Sl No. Item Description

1. AAC/ & ACSR Conductor upto 19 strands
2. Agricultural Implements
  - a. Hand Operated tools & implements
  - b. Animal driven implements
3. Air/Room Coolers
4. Aluminum builder's hardware
5. Ambulance stretcher
6. Ammeters/ohm meter/Volt meter (Electro magnetic upto Class I accuracy)
7. Anklets Web Khaki
8. Augur (Carpenters)
9. Automobile Head lights Assembly
10. Badges cloth embroidered and metals
11. Bags of all types i.e. made of leather, cotton, canvas & jute etc. including kit bags, mail bags, sleeping bags & water-proof bag
12. Bandage cloth
13. Barbed Wire
14. Basket cane (Procurement can also be made from State Forest Corpn. and State Handicrafts Corporation)
15. Bath tubs
16. Battery Charger
17. Battery Eliminator
18. Beam Scales (upto 1.5 tons)
19. Belt leather & straps
20. Bench Vices
21. Bituminous Paints
22. Blotting Paper
23. Bolts & Nuts
24. Bolts Sliding
25. Bone Meal
26. Boot Polish
27. Boots & Shoes of all types including canvas shoes
28. Bowls
29. Boxes Leather
30. Boxes made of metal
31. Braces
32. Brackets other than those used in Railways
33. Brass Wire
34. Brief Cases (other than moulded luggage)
35. Brooms
36. Brushes of all types
37. Buckets of all types
38. Button of all types
39. Candle Wax Carriage

40. Cane Valves/stock valves (for water fittings only)
41. Cans metallic (for milk & measuring)
42. Canvas Products :
  - a. Water Proof Deliver, Bags to spec. No. IS - 1422/70
  - b. Bonnet Covers & Radiators Muff. to spec. Drg. Lv 7/NSN/IA/130295
43. Capes Cotton & Woollen
44. Capes Waterproof
45. Castor Oil
46. Ceiling roses upto 15 amps
47. Centrifugal steel plate blowers
48. Centrifugal Pumps suction & delivery 150 mm. x 150 mm
49. Chaff Cutter Blade
50. Chains lashing
51. Chappals and sandals
52. Chamois Leather
53. Chokes for light fitting
54. Chrome Tanned leather (Semi-finished Buffalo & Cow)
55. Circlips
56. Claw Bars and Wires
57. Cleaning Powder
58. Clinical Thermometers
59. Cloth Covers
60. Cloth Jaconet
61. Cloth Sponge
62. Coir fibre and Coir yarn
63. Coir mattress cushions and matting
64. Coir Rope hawserlaid
65. Community Radio Receivers
66. Conduit pipes
67. Copper nail
68. Copper Napthenate
69. Copper sulphate
70. Cord Twine Maker
71. Cordage Others
72. Corrugated Paper Board & Boxes
73. Cotton Absorbent
74. Cotton Belts
75. Cotton Carriers
76. Cotton Cases
77. Cotton Cord Twine
78. Cotton Hosiery
79. Cotton Packs
80. Cotton Pouches
81. Cotton Ropes
82. Cotton Singlets
83. Cotton Sling
84. Cotton Straps

85. Cotton tapes and laces
86. Cotton Wool (Non absorbent)
87. Crates Wooden & plastic
88. (a) Crucibles upto No. 200  
(b) Crucibles Graphite upto No. 500  
(c) Other Crucibles upto 30 kgs.
89. Cumblies & blankets
90. Curtains mosquito
91. Cutters
92. Dibutyl phthalate
93. Diesel engines upto 15 H.P
94. Dimethyl Phthalate
95. Disinfectant Fluids
96. Distribution Board upto 15 amps
97. Domestic Electric appliances as per BIS Specifications :-  
- Toaster Electric, Elect. Iron, Hot Plates, Elect. Mixer, Grinders Room heaters  
& convectors and ovens
98. Domestic (House Wiring) P.V.C. Cables and Wires (Aluminum)  
Conforming to the prescribed BIS Specifications and upto 10.00 mm sq.  
nominal cross section
99. Drawing & Mathematical Instruments
100. Drums & Barrels
101. Dust Bins
102. Dust Shield leather
103. Dusters Cotton all types except the items required in Khadi
104. Dyes :
  - a. Azo Dyes (Direct & Acid)
  - b. Basic Dyes
105. Electric Call bells/buzzers/door bells
106. Electric Soldering Iron
107. Electric Transmission Line Hardware items like steel cross bars, cross arms  
clamps arching horn, brackets, etc
108. Electronic door bell
109. Emergency Light (Rechargeable type)
110. Enamel Wares & Enamel Utensils
111. Equipment camouflage Bamboo support
112. Exhaust Muffler
113. Expanded Metal
114. Eyelets
115. Film Polythene - including wide width film
116. Film spools & cans
117. Fire Extinguishers (wall type)
118. Foot Powder
119. French polish
120. Funnels
121. Fuse Cut outs
122. Fuse Unit
123. Garments (excluding supply from Indian Ordnance Factories)
124. Gas mantels
125. Gauze cloth
126. Gauze surgical all types

127. Ghamellas (Tasllas)
128. Glass Ampules
129. Glass & Pressed Wares
130. Glue
131. Grease Nipples & Grease guns
132. Gun cases
133. Gun Metal Bushes
134. Guntape
135. Hand drawn carts of all types
136. Hand gloves of all types
137. Hand Lamps Railways
138. Hand numbering machine
139. Hand pounded Rice (polished and unpolished)
140. Hand presses
141. Hand Pump
142. Hand Tools of all types
143. Handles wooden and bamboo (Procurement can also be made from State Forest Corpn. and State Handicrafts Corporation)
144. Harness Leather
145. Hasps & Staples
146. Haver Sacks
147. Helmet Non-Metallic
148. Hide and country leather of all types
149. Hinges
150. Hob nails
151. Holdall
152. Honey
153. Horse and Mule Shoes
154. Hydraulic Jacks below 30 ton capacity
155. Insecticides Dust and Sprayers (Manual only)
156. Invalid wheeled chairs.
157. Invertor domestic type upto 5 kvA
158. Iron (dhobi)
159. Key board wooden
160. Kit Boxes
161. Kodali
162. Lace leather
163. Lamp holders
164. Lamp signal
165. Lanterns Posts & bodies
166. Lanyard
167. Latex foam sponge
168. Lathies
169. Letter Boxes
170. Lighting Arresters - upto 22 kv
171. Link Clip
172. Linseed Oil
173. Lint Plain
174. Lockers
175. Lubricators

176. L.T. Porcelain KITKAT & Fuse Grips
177. Machine Screws
178. Magnesium Sulphate
179. Mallet Wooden
180. Manhole covers
181. Measuring Tapes and Sticks
182. Metal clad switches (upto 30 Amps)
183. Metal Polish
184. Metallic containers and drums other than N.E.C. (Not elsewhere classified)
185. Metric weights
186. Microscope for normal medical use
187. Miniature bulbs (for torches only)
188. M.S. Tie Bars
189. Nail Cutters
190. Naphthalene Balls
191. Newar
192. Nickel Sulphate
193. Nylon Stocking
194. Nylon Tapes and Laces
195. Oil Bound Distemper
196. Oil Stoves (Wick stoves only)
197. Pad locks of all types
198. Paint remover
199. Palma Rosa Oil
200. Palmgur
201. Pans Lavatory Flush
202. Paper conversion products, paper bags, envelops, Ice-cream cup, paper cup and saucers & paper Plates
203. Paper Tapes (Gummed)
204. Pappads
205. Pickles & Chutney
206. Piles fabric
207. Pillows
208. Plaster of Paris
209. Plastic Blow Moulded Containers upto 20 litre excluding PolyEthylene Terphthalate (PET) Containers
210. Plastic cane
211. Playing Cards
212. Plugs & Sockets electric upto 15 Amp
213. Polythene bags
214. Polythene Pipes
215. Post Picket (Wooden)
216. Postal Lead seals
217. Potassium Nitrate
218. Pouches
219. Pressure Die Casting upto 0.75 kg
220. Privy Pans
221. Pulley Wire
222. PVC footwears

223. PVC pipes upto 110 mm
224. PVC Insulated Aluminium Cables (upto 120 sq. mm) (ISS:694)
225. Quilts, Razais
226. Rags
227. Railway Carriage light fittings
228. Rakes Ballast
229. Razors
230. RCC Pipes upto 1200 mm. dia
231. RCC Poles Prestressed
232. Rivets of all types
233. Rolling Shutters
234. Roof light Fittings
235. Rubber Balloons
236. Rubber Cord
237. Rubber Hoses (Unbranded)
238. Rubber Tubing (Excluding braided tubing)
239. Rubberised Garments Cap and Caps etc
240. Rust/Scale Removing composition
241. Safe meat & milk
242. Safety matches
243. Safety Pins (and other similar products like paper pins, staples pins etc.)
244. Sanitary Plumbing fittings
245. Sanitary Towels
246. Scientific Laboratory glasswares (Barring sophisticated items)
247. Scissors cutting (ordinary)
248. Screws of all types including High Tensile
249. Sheep skin all types
250. Shellac
251. Shoe laces
252. Shovels
253. Sign Boards painted
254. Silk ribbon
255. Silk Webbing
256. Skiboats & shoes
257. Sluice Valves
258. Snapfastner (Excluding 4 pcs. ones)
259. Soap Carbolic
260. Soap Curd
261. Soap Liquid
262. Soap Soft
263. Soap washing or laundry soap
264. Soap Yellow
265. Socket/pipes
266. Sodium Nitrate
267. Sodium Silicate
268. Sole leather
269. Spectacle frames
270. Spiked boot
271. Sports shoes made out of leather (for all Sports games)



272. Squirrel Cage Induction Motors upto and including 100 KW440 volts 3 phase
273. Stapling machine
274. Steel Almirah
275. Steel bedsstead
276. Steel Chair
277. Steel desks
278. Steel racks/shelf
279. Steel stools
280. Steel trunks
281. Steel wool
282. Steel & aluminium windows and ventilators
283. Stockinet
284. Stone and stone quarry rollers
285. Stoneware jars
286. Stranded Wire
287. Street light fittings
288. Student Microscope
289. Studs (excluding high tensile)
290. Surgical Gloves (Except Plastic)
291. Table knives (Excluding Cutlery)
292. Tack Metallic
293. Taps
294. Tarpaulins
295. Teak fabricated round blocks
296. Tent Poles
297. Tentage Civil/Military & Salitah Jute for Tentage
298. Textiles manufacturers other than N.E.C. (not elsewhere classified)
299. Tiles
300. Tin Boxes for postage stamp
301. Tin can unprinted upto 4 gallons capacity (other than can O.T.S.)
302. Tin Mess
303. Tip Boots
304. Toggle Switches
305. Toilet Rolls
306. Transformer type welding sets conforming to IS:1291/75 (upto 600 amps)
307. Transistor Radio upto 3 band
308. Transistorised Insulation - Testers
309. Trays
310. Trays for postal use
311. Trolley
312. Trollies - drinking water
313. Tubular Poles
314. Tyres & Tubes (Cycles)
315. Umbrellas
316. Utensils all types
317. Valves Metallic
318. Varnish Black Japan

- 319. Voltage Stabilisers including C.V.T's
- 320. Washers all types
- 321. Water Proof Covers
- 322. Water Proof paper
- 323. Water tanks upto 15,000 litres capacity
- 324. Wax sealing
- 325. Waxed paper
- 326. Weighing Scale
- 327. Welded Wiremesh
- 328. Wheel barrows
- 329. Whistle
- 330. Wicks cotton
- 331. Wing Shield Wipers (Arms & Blades only)
- 332. Wire brushes and Fibre Brushes
- 333. Wire Fencing & Fittings
- 334. Wire nails and Horse shoe nails
- 335. Wire nettings of gauze thicker than 100 mesh size
- 336. Wood Wool
- 337. Wooden ammunition boxes
- 338. Wooden Boards
- 339. Wooden Box for Stamps
- 340. Wooden Boxes and Cases N.E.C. (Not elsewhere classified)
- 341. Wooden Chairs
- 342. Wooden Flush Door Shutters
- 343. Wooden packing cases all sizes
- 344. Wooden pins
- 345. Wooden plugs
- 346. Wooden shelves
- 347. Wooden veneers
- 348. Woollen hosiery
- 349. Zinc Sulphate
- 350. Zip Fasteners

### HANDICRAFT ITEMS

<u>Sl.No.</u>	<u>Item Description</u>
351	Cane furniture
352.	Bamboo file tray, Baskets, Pencil stand, side racks etc.
353.	Artistic Wooden Furniture
354.	Wooden paper weight, racks etc.
355.	Glass covers made of wood and grass jute.
356.	Jute furniture
357.	Jute bags, file cover
358.	Woollen & silk carpets.