



THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.
(A Government of India Enterprise)
422, ANNA SALAI, CHENNAI – 600 006
Ph: 044 – 28293347 / 28294541/28294543
E mail: bochen@nsic.co.in Website: www.nsic.co.in

TENDER DOCUMENT FOR RENTING OF CRANE & FORKLIFT

Tender Ref.No. : NSIC/CHEN/CRANE/2020-21

DETAILS OF WORK TO BE CARRIED OUT:

NSIC invites eligible Tenderers for participation in **renting of crane and forklift** tender in **single stage, one envelope method**. We intend to engage one (1) crane upto 8Ton (metric) capacity and two (2) Forklifts with each 3Ton (metric) capacity on monthly hire basis for unloading, stacking and loading of Aluminum/Zinc/Copper materials at our godown at CMDA Truck Terminal, Ponniammanmedu PO, Madhavaram, Chennai-600110 for a period of one year. The average quantity of material to be handled is 6000 MT approx. per month (Loading & unloading). You are requested to submit your competitive quotations including the following terms on or before 06/10/2020 at 3:00 pm for loading, unloading and stacking for each operation.

1. Placement of one crane of 8 MTs capacity and fork lift of 3MT capacity for 12 hours operation from 9 AM to 9 PM including Saturdays and other holidays for unloading, loading and stacking alongwith it's Driver cum operator.
2. The offered monthly charges shall be deemed to include the driver, helper and other laborer salary and allowance including ESI, PF, Overtime, Bonus, etc. (as required as per statutory laws).
3. The offered monthly charges shall also be deemed to include the expenditure for operation and maintenance of crane and forklift including its fuel charges, POL (petroleum, oil and lubricants), grease, consumables, etc.
4. The offered monthly charges shall also be deemed to include all maintenance charges.
5. Alternative arrangements for crane and forklift to be provided in case of break down or absence of crane driver, etc.
6. Crane and forklift should be parked at our location so as to attend the material handling operation on call for duty, at any given time.
7. a) The tenderer shall quote for the complete tender and any deviation or exclusion of specified items, constituents in the tender shall be liable to be rejected.
b) The rate quoted by the Tenderer shall remain firm and valid for acceptance by NSIC for a period of 120 days from the date of opening of the tender.
8. GST (if any) on hiring charges for crane, forklift and service charges (if any) for Driver, helper and labour shall be deemed to be included in the offered price by Tenderer.
9. **EMD** in the form of DD/Bankers cheque favoring **The National Small Industries Corporation Limited**, payable at **Chennai** for a sum of Rs. 50,000/- (Rupees Fifty thousand) shall be enclosed with your quotation, failing which the tender shall be rejected. Tender document fees is NIL. The exemption for the payment of EMD will be applicable to the Udyog Aadhaar/NSIC/ District Industry Centre registered units for the services for which said tender is floated.

Tenderers signature and stamp

10. Quotations received after the date and time mentioned in the tender shall not be considered and will be rejected.
11. The bids received till due date shall be opened on 06/10/2021 at 4:00pm. One of the representatives of bidder may be present at that time in the office of NSIC, Chennai.
12. All pages of this tender shall be signed & stamped by the Bidder and shall be submitted along with bid.

CRANE OPERATION FOR HANDLING OF ALUMINIUM/ZINC/COPPER MATERIALS:

Terms and Conditions:

1. The Tenderer shall provide one crane and two forklifts at the godown alongwith eight (8) Number of labour which is inclusive of crane and forklift driver and cleaner.
2. The Tenderer shall make arrangement for loading / unloading / handling of the Aluminium, zinc, copper material with the help of crane of 8 MT capacity, forklifts of 3MT capacity, chain pulley block (of required capacity) with its operator, helper and labour. The offered prices shall be deemed to include labour charges, cost of diesel (fuel), POL (petroleum, oil and lubricants), maintenance with supply of ropes, lifting sling, etc.
3. The Tenderer shall, on receipt of the materials at the godown, unload the materials and thereafter weigh and stock inside the godown with the help of cranes/fork lift/chain pulley/ labourers etc., as per the requirement of that situation.
4. The Tenderer shall, while delivering the material to buyer, de-stock, weight and then load the materials in the vehicles with the help of cranes/fork lift/labourers etc., as per the requirement of that situation.
5. NSIC shall have the right to appoint any other agency on similar terms and condition or otherwise to render / complete the same service during the pendency of this contract in times of urgency. The Tenderer shall not restrict the right of NSIC to take recourse to the above parallel arrangement even if notice of termination is not served and the successful Tenderer is terminated. However, this shall not in any way relieve the successful Tenderer of their obligations in the performance of this contract.
6. **LIQUIDATED DAMAGES:** If the successful Tenderer fails to execute the work and responsibilities to the satisfaction of NSIC, NSIC shall have the right to utilize the service of any other party for execution of the work at risk and cost of successful Tenderer and NSIC will recover from the successful Tenderer any expenses, losses, damages, etc. suffered by NSIC. This alternative arrangement shall be made at the risk and cost of the successful Tenderer without giving any notice.

7. The Drivers/operators, helper and labourers, etc deputed for the work by the successful Tenderer shall strictly follow the public holidays observed by NSIC.
8. In case of exigency of work, it may be required to carry out the work by the successful Tenderer on Sunday or holidays without any additional charges.
9. If during the contract period, any accident or death may occur during the operation at the stockyard to any labour, operator, etc. of the successful Tenderer, NSIC shall not be liable to pay any workman compensation, damages, expenses, etc., and the Tenderer has to bear such expenses on his own and no demand shall be made from NSIC. In order to take care of such miss-happening, successful Tenderer shall take suitable insurance policy and the offered prices shall be deemed to include such costs.
10. NSIC is not liable to pay towards EPF, ESI or any statutory dues for the labourers, Drivers, Operators engaged by the Tenderer and the Tenderer shall pay the wages to the Labourers as per the statutory enactments governing the labourers. The Tenderer should make the payments of statutory dues and submit the challan every month.
11. The Tenderer agrees not to demand any expenses, charges etc., for displacing/arranging the materials inside the godown during inspection, stock verification, etc.
12. NSIC shall be entitled to terminate the contract, if entered by giving 30 days' notice to the Tenderer in writing by registered post with A.D. without assigning any reason and without any liability to pay and compensation the Tenderer. The Tenderer also has the right to withdraw from the contract after giving 30 days notice in writing by registered post with A.D (RPAD) to NSIC, Chennai.
13. Any notice left in writing at the usual or last known place (address) of business shall be deemed to have been successfully served, in case NSIC is not able to serve the notice successfully by RPAD.
14. The Tenderer will operate the handling contract as per the direction of Senior Branch Manager, NSIC or any of his authorized representative.
15. **LEGAL CLAUSE:** If any dispute arises during the contract period, it shall be under the jurisdiction of Chennai court only.
16. This tender notice, tender documents and all the related correspondence from and with the Tenderer shall form part of the contract agreement executed between the parties.
17. **QUALIFYING REQUIREMENTS:** The Tenderer shall enclose and submit photocopies of RC book for Crane, Forklift and experience of handling 6000 MT of metals per month at least for 3 years, on the date

of the Bid opening.

- 18. TENDER EVALUATION CRITERIA:** Tenderer fulfilling all the tender conditions and quoting the minimum price in price Bid shall be declared the successful Tenderer.
- 19. PAYMENT TERMS:**
The tenderer shall prefer his monthly payments by submitting bills complete in all respect along with all necessary supporting documents for processing of his payments by NSIC. Any statutory deduction required, shall be made from the submitted bills, like TDS, etc.
- 20. SECURITY DEPOSIT:** A deduction of 5percent in each bill shall be made until an additional amount of Rs 45,000/- is deducted (over and above the Rs 50,000/- submitted as EMD) so as to serve as security deposit to be returned (without interest) after completion of the contract period. The EMD amount of Rs 50,000/- shall be converted into security deposit for the successful Tenderer (to be returned after completion of contract period (without any interest)). For all other Tenderers, EMD shall be returned within 30days of award of contract.
- 21. CLARIFICATIONS:** Tenders are advised to visit the site and acquaint themselves with the prevailing conditions for rendering the services. Any clarification can be asked on email: bochen@nsic.co.in or through speed post letter submitted on address mentioned or through application submission in person to Sr Branch Manager.
- 22. Special Provision for Micro & Small Enterprises:-** Micro and Small Enterprises (MSEs) participating in the tender will be given benefit as per Public Procurement Policy, 2012. Further, the MSEs owned by SC/ST/Women entrepreneurs will also be given benefits as per Public Procurement Policy, 2012. The definition of MSEs owned by SC/ST/Women is as given under: (a) In case of proprietary MSE. Proprietor shall be SC/ST/Women (b) In case of partnership MSE, the SC/ST/Women partners shall be holding at least 51% shares in the unit (c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters. Document to claim benefits shall be enclosed in Bid.
- 23. NSIC, Chennai reserves the right to reject any or all the tenders at his discretion without assigning any reason whatsoever.**

PRICE BID

S.No	DESCRIPTION	AMOUNT (in Rs)(in figures)	AMOUNT (in Rs)(in words)
1	ONE NUMBER, CRANE OF 8MT CAPACITY WITH DRIVER CUM OPERATOR		
2	TWO NUMBER, FORKLIFT OF 3MT CAPACITY WITH DRIVER CUM OPERATOR		
3	GST AMOUNT (in Rs)		
4	GRAND TOTAL including GST (in Rs)		

Note: We confirm and agree that the price offered is inclusive of Driver cum operator, helper and labourers (total eight numbers required as per tender conditions including driver and helpers), and all other incidental charges for operation and maintenance as specified in the tender.
Please enclose EMD amount of Rs 50,000/- (Rupees Fifty thousand only) with Tender in DD/ Bankers cheque.

For any discrepancy in words and figures for quoted amount, words will prevail, tenderers to quote accordingly

Signatures of Authorised Signatory with Company Stamp

Name of Authorised Signatory _____

Name of Company _____

Bidder's Address _____

Contact Phone _____

Email ID _____

GST Registration No. _____

PAN Registration No. _____

Tenderers signature and stamp