



# राष्ट्रीय लघु उद्योग निगम लिमिटेड

(भारत सरकार का उपक्रम)

THE NATIONAL SMALL INDUSTRIES CORPORATION LTD.

(A GOVERNMENT OF INDIA ENTERPRISE)

NSIC Bhawan, Okhla Industrial Estate, Phase-III, New Delhi-110020

Dated: 20.01.2026

## NOTICE

**Subject: Verification of documents and Schedule of Interview against Advt. No. NSIC/HR/16/2025, dated 25.10.2025 - Special Recruitment Drive for SC/ST/OBC including PwBD for lateral entry to the various posts at Executive level and Advt. No. NSIC/HR/16/2025, dated 25.10.2025 - Recruitment for lateral entry to the various posts at Executive Level**

With reference to the Advertisements on the aforesaid subject, the Interview for lateral entry to the various posts at Executive Level shall be held at **Conference Hall of NSIC Business Park, Okhla Industrial Estate, New Delhi-110020, Gate No.3, (Opposite NSIC Okhla Metro Station)**. Accordingly, the short-listed candidates are advised to **report for verification of documents and Interview at 10.00 AM on the dates and time mentioned against each post.**

1. Details of above advertisements and guidelines are available on NSIC website: [www.nsic.co.in](http://www.nsic.co.in) career section (Archive). Therefore, before appearing document verification and the Interview for the post applied for, the candidates should ensure that

(a) He / she fulfils the eligibility criteria and other norms mentioned in the said advertisements (Detailed Guidelines) such as:-

- Name & Date of Birth, **Point 6 (a) & (b)**.
- **Candidates claiming reservation for SCs/ STs / OBCs / PwBD should submit SC/ST/OBC/PwBD certificate issued by a Competent Authority in the format prescribed by Government of India. For OBC candidates, the OBC Certificate should have been issued within the year 2025, but before the last of date of on-line filled application i.e. 16.11.2025, Point 6 (c).**
- Educational qualification: Passing Certificate / Degree and Mark sheets of educational and professional qualification(s), **Point 6 (d)**.
- Copy of Aadhaar Card, PAN card, Proof of norms adopted by the University / Institute to convert CGPA / OGPA / DGPA into percentage, **Point 6 (e)**.
- Service Certificate indicating the start and end of employment period with the particular organization (Post qualification experience), **Point 6 (f)**.
- Certificate indicating the Scale of Pay /Grade Pay /Gross Salary (monthly) for the last two years, i.e. October 2023 to October 2025, **Point 6 (g)**.
- For candidates from Government sector should be presently working for the last two years in the next below grade, **Point 8 (a)**.
- Candidates working in Private / large and reputed organization should be drawing Annual CTC, **Point 8 (b)**.
- Further the candidates working on contract in Government / CPSEs / Banks / Autonomous bodies, the pay scale shall be considered at par with the candidates working in private sector, **Point 8 (c)**.
- In case of experience in organisations where pay scales are different and not comparable / do not have parity with CDA / IDA pay scales, the equivalent levels / lower pay scale for determining eligibility to the post applied for, will be decided considering the different hierarchical level in the executive/officer cadre, pay scales & emoluments, period of service in different grade and **position of applicant in the hierarchy**. The decision NSIC Management shall be final and binding in this regard. Such candidates are required to provide all supporting relevant details in respect of their eligibility along with the application. . **Point 8 (d)**.

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Ph.: +91-11-26926275, Toll Free No.: 1800 111 955

Website : [www.nsic.co.in](http://www.nsic.co.in), [www.msmemart.com](http://www.msmemart.com)

CIN : U74140DL1955GOI002481, GST No. 07AAACT0686N2ZX



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2. The above short-listed candidates, subject to verification of documents and fulfilling eligibility norms as mentioned in the said advertisements and on submission of required documents (already informed to the candidates through NSIC on-line recruitment portal) shall be allowed to attend the Interview.
- (b) Further, candidates are advised to bring **ORIGINAL CERTIFICATES** and **ONE SET OF PHOTO COPIES** of the following documents duly self-attested for verification of the documents:-
1. Aadhaar Card (both side)
  2. PAN card
  3. Name as mentioned in Class X Certificate / Mark sheet OR Class X School Leaving / Transfer Certificate (In case of change of name / surname, Gazette notification / national news-paper clipping along –with Affidavit indicating the previous and the changed name /surname).
  4. Class X Certificate / School Leaving Certificate as proof of Date of Birth
  5. B. Tech / B.E. Degree / Graduation / Post Graduation degree / Passing certificate (**including certificate w.r.t. MBA specialization**)
  6. Mark-sheet of all semesters or consolidated mark-sheet of all semesters of B. Tech / B.E. / Graduation / Post Graduation
  7. **Candidates claiming reservation for SCs/ STs / OBCs / EWS / PwBD should submit SC/ST/OBC/EWS/PwBD certificate issued by a Competent Authority in the format prescribed by Government of India”.**  
(If any Certificate/Document is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same either in Hindi / English with the Application Form and also at the time of Interview).
  8. **In case of OBC candidate, the OBC certificate should have clear mention of candidate belonging to Non-Creamy Layer (NCL) as on date of issue of certificate. Further, the OBC Certificate should have been issued within the year 2025, but before the last of date of on-line filled application i.e. 16.11.2025.**
  9. The candidates seeking reservation as OBC, in addition to the OBC certificate issued by the Competent Authority, should also submit a declaration in prescribed format (Attached as Annexure-I).
  10. Certificate w.r.t. proof of conversion of CGPA to percentage.
  11. Further, two latest passport size photographs may also be submitted.
- (c) It is also informed that **Outstation candidates belonging to SC / ST category** and not working as permanent employee in any Government / Semi-Government / Banks / PSUs / Local Bodies etc. will be reimbursed To and Fro rail fare of **IIIrd AC** (other than Rajdhani) by train shortest route on production of documentary evidence of the journey performed only on attending the Interview.
- (d) Candidates working in Government, Semi-Government Organization/Public Sector Undertakings and Autonomous Bodies should apply through proper channel or furnish “NO OBJECTION CERTIFICATE” at the time of Interview. However, in the event of difficulty in forwarding the application through proper channel/getting NOC from their parent department, they may submit an undertaking at the time of Interview that they will produce proper relieving order from their organization, in case selected; otherwise they will not be allowed to join.
- (e) **Candidates may please note that in case any candidate appears for verification of documents and interview without ORIGINAL documents (and one set of photocopies), as mentioned above, will be summarily rejected & will not be allowed to appear before the selection board for Interview. Responsibility for the same will solely lie on him / her at their own cost and risk.**

Deputy General Manager (HRMV)

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## Annexure-I

The candidates seeking reservation as OBC, in addition to the OBC certificate issued by the Competent Authority, should also submit a declaration in the following format:

I, \_\_\_\_\_ son / daughter of Shri \_\_\_\_\_ resident of village / town / city \_\_\_\_\_ district \_\_\_\_\_ stat \_\_\_\_\_ hereby declare that I belong to the \_\_\_\_\_ community, which is recognized as a backward class by Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt. (SCT), dated 8-9-1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993.”

**Verification of documents and Schedule of Interview against Advt. No. NSIC/HR/16/2025, dated 25.10.2025 – Special Recruitment Drive for SC, ST, OBC (including PwBD)**

**Date: 28.01.2026 (Wednesday), 10.00 AM Onwards**

#	Application No.	Category	Post
1.	NSIC-2025-005-008-0184	OBC	Chief Manager (Finance & Accounts)
2.	NSIC-2025-005-008-0220	OBC	
3.	NSIC-2025-005-008-0488	OBC	
4.	NSIC-2025-005-008-0909	OBC	
5.	NSIC-2025-005-008-1374	OBC	
6.	NSIC-2025-005-008-2264	OBC	
7.	NSIC-2025-005-008-2341	OBC	
8.	NSIC-2025-005-008-2525	OBC	
9.	NSIC-2025-005-008-2552	OBC	

#	Application No.	Category	Post
1.	NSIC-2025-006-009-0324	SC	Manager (Finance & Accounts)
2.	NSIC-2025-006-009-0886	SC	
3.	NSIC-2025-006-009-1489	SC	
4.	NSIC-2025-006-009-1550	SC	
5.	NSIC-2025-006-009-2505	SC	

#	Application No.	Category	Post
1.	NSIC-2025-011-010-0173	SC	Deputy Manager (Finance & Accounts)
2.	NSIC-2025-011-010-0914	SC	
3.	NSIC-2025-011-010-1236	SC	
4.	NSIC-2025-011-010-1486	SC	
5.	NSIC-2025-011-010-1568	SC	
6.	NSIC-2025-011-010-1572	SC	
7.	NSIC-2025-011-010-1930	SC	
8.	NSIC-2025-011-010-2386	SC	
9.	NSIC-2025-011-010-0299	OBC	
10.	NSIC-2025-011-010-0861	OBC	
11.	NSIC-2025-011-010-0915	OBC	
12.	NSIC-2025-011-010-0962	OBC	
13.	NSIC-2025-011-010-1335	OBC	
14.	NSIC-2025-011-010-1443	OBC	
15.	NSIC-2025-011-010-1474	OBC	
16.	NSIC-2025-011-010-1932	OBC	
17.	NSIC-2025-011-010-2120	OBC	
18.	NSIC-2025-011-010-2601	OBC	

**Verification of documents and Schedule of Interview against Advt. No. NSIC/HR/16/2025, dated 25.10.2025**

**Date: 29.01.2026 (Thursday), 10.00 AM Onwards**

#	Application No.	Category	Post
1.	NSIC-2025-014-007-0158	SC	Dy. General Manager (Finance & Accounts)
2.	NSIC-2025-014-007-0460	SC	
3.	NSIC-2025-014-007-1839	SC	
4.	NSIC-2025-014-007-2049	SC	
5.	NSIC-2025-014-007-2115	SC	
6.	NSIC-2025-014-007-2145	SC	
7.	NSIC-2025-014-007-2355	SC	
8.	NSIC-2025-014-007-0604	ST	
9.	NSIC-2025-014-007-1921	ST	
10.	NSIC-2025-014-007-0381	OBC	
11.	NSIC-2025-014-007-0520	Gen	
12.	NSIC-2025-014-007-0756	Gen	
13.	NSIC-2025-014-007-0798	Gen	
14.	NSIC-2025-014-007-0833	Gen	
15.	NSIC-2025-014-007-1047	Gen	
16.	NSIC-2025-014-007-1285	Gen	
17.	NSIC-2025-014-007-1422	Gen	
18.	NSIC-2025-014-007-1608	Gen	
19.	NSIC-2025-014-007-1667	Gen	
20.	NSIC-2025-014-007-1748	Gen	
21.	NSIC-2025-014-007-1887	Gen	
22.	NSIC-2025-014-007-2041	Gen	
23.	NSIC-2025-014-007-2135	Gen	
24.	NSIC-2025-014-007-2225	Gen	
25.	NSIC-2025-014-007-2306	Gen	
26.	NSIC-2025-014-007-2322	Gen	
27.	NSIC-2025-014-007-2393	Gen	
28.	NSIC-2025-014-007-2565	Gen	

**Date: 29.01.2026 (Thursday), 10.00 AM Onwards**

#	Application No.	Category	Post
1.	NSIC-2025-019-008-2273	OBC	Chief Manager (Finance & Accounts)
2.	NSIC-2025-019-008-2361	SC	
3.	NSIC-2025-019-008-0275	Gen	
4.	NSIC-2025-019-008-0291	Gen	
5.	NSIC-2025-019-008-0396	Gen	
6.	NSIC-2025-019-008-0528	Gen	
7.	NSIC-2025-019-008-0675	Gen	
8.	NSIC-2025-019-008-0758	Gen	



**Date: 29.01.2026 (Thursday), 10.00 AM Onwards**

#	Application No.	Category	Post
9.	NSIC-2025-019-008-0874	Gen	Chief Manager (Finance & Accounts)
10.	NSIC-2025-019-008-1101	Gen	
11.	NSIC-2025-019-008-1134	Gen	
12.	NSIC-2025-019-008-1157	Gen	
13.	NSIC-2025-019-008-1455	Gen	
14.	NSIC-2025-019-008-1645	Gen	
15.	NSIC-2025-019-008-1722	Gen	
16.	NSIC-2025-019-008-1897	Gen	
17.	NSIC-2025-019-008-2025	Gen	
18.	NSIC-2025-019-008-2040	Gen	
19.	NSIC-2025-019-008-2183	Gen	
20.	NSIC-2025-019-008-2365	Gen	
21.	NSIC-2025-019-008-2368	Gen	
22.	NSIC-2025-019-008-2527	Gen	
23.	NSIC-2025-019-008-2541	Gen	

**Date: 02.02.2026 (Monday), 10.00 AM Onwards**

#	Application No.	Category	Post
1.	NSIC-2025-023-009-2653	SC	Manager (Finance & Accounts)
2.	NSIC-2025-023-009-1250	ST	
3.	NSIC-2025-023-009-0550	OBC	
4.	NSIC-2025-023-009-0660	OBC	
5.	NSIC-2025-023-009-1384	OBC	
6.	NSIC-2025-023-009-1596	OBC	
7.	NSIC-2025-023-009-1845	OBC	
8.	NSIC-2025-023-009-2035	OBC	
9.	NSIC-2025-023-009-0203	Gen	
10.	NSIC-2025-023-009-0331	Gen	
11.	NSIC-2025-023-009-0399	Gen	
12.	NSIC-2025-023-009-0514	Gen	
13.	NSIC-2025-023-009-0980	Gen	
14.	NSIC-2025-023-009-1330	Gen	
15.	NSIC-2025-023-009-1370	Gen	
16.	NSIC-2025-023-009-1416	Gen	
17.	NSIC-2025-023-009-1470	Gen	
18.	NSIC-2025-023-009-1591	Gen	
19.	NSIC-2025-023-009-1727	Gen	
20.	NSIC-2025-023-009-1766	Gen	

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**Date: 02.02.2026 (Monday), 10.00 AM Onwards**

#	Application No.	Category	Post
21.	NSIC-2025-023-009-1793	Gen	Manager (Finance & Accounts)
22.	NSIC-2025-023-009-1865	Gen	
23.	NSIC-2025-023-009-2111	Gen	
24.	NSIC-2025-023-009-2140	Gen	
25.	NSIC-2025-023-009-2230	Gen	
26.	NSIC-2025-023-009-2232	Gen	
27.	NSIC-2025-023-009-2280	Gen	
28.	NSIC-2025-023-009-2303	Gen	
29.	NSIC-2025-023-009-2335	Gen	
30.	NSIC-2025-023-009-2354	Gen	
31.	NSIC-2025-023-009-2511	Gen	
32.	NSIC-2025-023-009-2556	Gen	
33.	NSIC-2025-023-009-2579	Gen	

**Date: 03.02.2026 (Tuesday), 10.00 AM Onwards**

#	Application No.	Category	Post
1.	NSIC-2025-027-010-0839	SC	Deputy Manager (Finance & Accounts)
2.	NSIC-2025-027-010-1409	SC	
3.	NSIC-2025-027-010-2086	SC	
4.	NSIC-2025-027-010-0969	OBC	
5.	NSIC-2025-027-010-1543	OBC	
6.	NSIC-2025-027-010-1715	OBC	
7.	NSIC-2025-027-010-2112	OBC	
8.	NSIC-2025-027-010-2498	OBC	
9.	NSIC-2025-027-010-2597	OBC	
10.	NSIC-2025-027-010-0159	Gen	
11.	NSIC-2025-027-010-0576	Gen	
12.	NSIC-2025-027-010-0602	Gen	
13.	NSIC-2025-027-010-0624	Gen	
14.	NSIC-2025-027-010-0696	Gen	
15.	NSIC-2025-027-010-0822	Gen	
16.	NSIC-2025-027-010-0878	Gen	
17.	NSIC-2025-027-010-0927	Gen	
18.	NSIC-2025-027-010-1122	Gen	
19.	NSIC-2025-027-010-1129	Gen	
20.	NSIC-2025-027-010-1179	Gen	
21.	NSIC-2025-027-010-1288	Gen	



**Date: 03.02.2026 (Tuesday), 10.00 AM Onwards**

#	Application No.	Category	Post
22.	NSIC-2025-027-010-1309	Gen	Deputy Manager (Finance & Accounts)
23.	NSIC-2025-027-010-1438	Gen	
24.	NSIC-2025-027-010-1478	Gen	
25.	NSIC-2025-027-010-1506	Gen	
26.	NSIC-2025-027-010-1518	Gen	
27.	NSIC-2025-027-010-1520	Gen	
28.	NSIC-2025-027-010-1598	Gen	
29.	NSIC-2025-027-010-1599	Gen	
30.	NSIC-2025-027-010-1633	Gen	
31.	NSIC-2025-027-010-1683	Gen	
32.	NSIC-2025-027-010-1693	Gen	
33.	NSIC-2025-027-010-1695	Gen	
34.	NSIC-2025-027-010-1950	Gen	
35.	NSIC-2025-027-010-2272	Gen	
36.	NSIC-2025-027-010-2283	Gen	
37.	NSIC-2025-027-010-2309	Gen	
38.	NSIC-2025-027-010-2412	Gen	
39.	NSIC-2025-027-010-2415	Gen	
40.	NSIC-2025-027-010-2435	Gen	
41.	NSIC-2025-027-010-2501	Gen	
42.	NSIC-2025-027-010-2622	Gen	
43.	NSIC-2025-027-010-2679	Gen	

