

## **GENERAL INFORMATION**

### **I. SELECTION PROCESS**

- 1.The selection process shall consist of scrutiny of applications and Personal Interview of shortlisted candidates.
- 2.The Management reserves the right to devise its criteria (including to raise the minimum eligibility standards/ criteria) to restrict the number of candidates to be called for Personal Interview.
- 3.The decision of Management regarding eligibility, interview and selection will be final and binding on the candidates and no correspondence what so ever will be entertained in this regard.

### **II. COMPENSATION PACKAGE**

- 1.The Corporation offers an attractive package and is one of the best in the Industry.
- 2.The CTC\* per annum approximately shall be Rs.23.30 lakhs.
- 3.Compensation package includes Basic pay, Industrial DA, HRA, Perquisites and Allowances as per cafeteria approach, EPF, Gratuity etc. In addition, Performance Related Pay will be applicable, as admissible and as per Rules of the Corporation.
- 4.The Corporation also has in place the policy relating to House Building Advance, Vehicle Advance, Computer Advance, Complete Medical facilities for self and dependents, PF, Gratuity, Superannuation Pension Scheme and Leave encashment.

**\*CTC mentioned above is only indicative. Actual CTC shall depend on place of posting and other terms and conditions of appointment.**

### **III. GENERAL INFORMATION**

1.	Selected candidate shall be liable to serve the Corporation anywhere in India /abroad where the Corporation may have business interests.
2.	The candidate can apply for ONLY ONE post as per the relevant experience.
3.	The mere fact that a candidate has filled the Online Application Form and has been registered, would not bestow on her/him the right to be definitely called for Interview/considered further for selection process.

4.	The candidates should note that the details provided by them in their Online filled Application Form are taken on their face value and the onus of proving the correctness and authenticity of the same as and when required lies with the applicant. During the recruitment process, if any information as submitted in the Online filled Application Form is found to be false / concealment of facts, the candidature is liable to be rejected. In case of selection of the candidate and subsequent joining the services of the Corporation, if any information as submitted in the application is found to be false/concealment of facts, she / he will be discharged from the services of the Corporation during the probation period and after closure of the probation period, her / his services will be liable to be terminated.
5.	Application Fees is non-refundable even if the candidature is rejected for any reason and not shortlisted for interview.
6.	If any Certificate/Document is issued in a language other than Hindi / English , candidates are advised to submit a certified translation of the same either in Hindi / English with the Application Form and also at the time of Personal Interview, if called for the same.
7.	In case of change of name / surname, Gazette notification / national newspaper clipping along –with Affidavit indicating the previous and the changed name / surname should be submitted.
8.	Outstation candidates belonging to SC / ST category and not working as permanent employee in any Government / Semi-Government / Banks / PSUs / Local Bodies etc. will be reimbursed To and Fro TA fare of AC-II tier (other than Rajdhani) by train shortest route on production of documentary evidence of the journey performed only on attending the Interview.
9.	Candidates working in Government / Semi-Government / PSU / Banks / Local Bodies etc. are required to produce “NO OBJECTION CERTIFICATE”, at the time of Interview but will inform their employer at the time of applying.
10.	Any canvassing, directly or indirectly, by the applicant will disqualify her/his candidature.
11.	Management reserves the right to consider applicants for a position immediate lower than the advertised post, if suitable candidates are not available for the advertised posts.
12.	Management reserves the right to Cancel/Restrict/Enlarge/Modify/Alter the Recruitment / Selection process, if need so arises, without issuing any further notice or assigning any reason there of and no correspondence what so ever will be entertained in this regard.

13.	Management reserves the right to call for any additional documentary evidence in support of eligibility criteria, if need be.
14.	Management reserves the right to fill up all the posts based on suitability OR increase / decrease the number of posts to be filled up OR cancel any post OR even cancel the whole process of Recruitment without assigning any reason and no correspondence will be entertained in this regard.
15.	Legal jurisdiction will be NCT of Delhi in case of any cause/dispute.
16.	Any further information, corrigendum / addendum in respect of the above advertisement shall be made available only on our official website <a href="http://www.nsic.co.in">www.nsic.co.in</a> UNDER HEAD: CAREERS. No further press advertisement will be given. Hence, prospective applicants are advised to visit NSIC website regularly for above purpose and keep their registered email address operational.
17.	NSIC will not be held responsible for :- <ul style="list-style-type: none"><li>• Any bounce of e-mail</li><li>• Loss of call letter sent due to invalid or wrong e-mail ID/ wrong postal address/ postal delays / loss in transit etc.</li></ul>