



THE NATIONAL SMALL INDUSTRIES CORPORATION LIMITED
(A Government of India Enterprise)

Corporate Identification No. U74140DL1955GOI002481

National SC-ST Hub (NSSH) is an initiative of the Ministry of MSME, Govt. of India with an objective to provide professional support to the SC/ST entrepreneurs. NSSH is being implemented by NSIC, a Govt. of India Enterprise under the Ministry of MSME. Applications are invited from retired / Ex-Executives of Public Sector & Private Banks with suitable domain expertise to be engaged as Consultants on consolidated monthly remuneration, at the following offices implementing the National SC-ST Hub initiative, to assist SC/ST entrepreneurs (existing/aspiring) in availing credit from Banks/ Financial institutions :

- Agra
- Varanasi
- Ludhiana
- Mumbai
- Bangalore
- Pune
- Kolkata
- Patna
- Ranchi
- Guwahati
- Chennai
- Bhubaneswar
- Raipur
- Rajkot
- Hyderabad

The candidates should be willing to move in the field and coordinate with banks/ FIs for facilitating the SC/ST entrepreneurs to meet their credit needs. They would be required to provide handholding support in preparation of project reports and documentation for bank loan.

For detailed Scope of Work, Terms & Conditions and Application Form, please visit Career Section of our website www.nsic.co.in. The eligible candidates may apply in the prescribed Application Form and send the same with all supporting documents in an envelope super scribing "**Application for engagement as Consultant**" addressed to General Manager (HR), NSIC Ltd., "NSIC Bhawan", Okhla Industrial Estate, New Delhi-110020. The last date of receiving application form is 27.04.2018 **(upto 3:00 PM)**.



The National Small Industries Corporation Ltd.
New Delhi

Terms & conditions for the engagement of Retired/Ex-Bank Officers
as "Consultant"

NSIC desires to engage few retired/ex-Bank Officers from Public Sector Banks & Private Banks as "**Consultant**" on contractual basis with the job responsibility to aid, assist and counsel SC/ST entrepreneurs in availing credit from banks & financial institutions under various commercial and promotional schemes of the central/ state governments. Such Consultants would be working from the NSSH Offices mentioned in the advertisement. The scope of work and related terms & condition is given as under:-

I. Scope of Work:-

The scope of work shall encompass the following:

- (i) To create awareness of the schemes related to credit support to MSMEs amongst SC/ST entrepreneurs through campaigns and training workshops..
- (ii) To facilitate SC/ST MSMEs in preparing their proposals and project reports for availing credit from the banks / financial institutions.
- (iii) To mobilise bank loan proposals of SC/ST MSMEs for submission to Banks / Financial Institutions
- (iv) To appraise the credit proposals and suggest necessary improvements with the view to enhance acceptability of such proposals at Banks / FIs.
- (v) To facilitate the SC/ST entrepreneurs in availing short term credit under NSIC's Raw Material Assistance scheme (against Bank Guarantee)
- (vi) To follow up with the Banks / Financial Institutions regarding credit proposals submitted and expedite their sanction. In case of any queries by the banks, assist MSME units for preparing the desired information / details for submission to the banks/FIs.
- (vii) Any other work assigned from time to time.

II. Eligibility:-

The retired/ex- bank officer must possess the following:-

- (i) He must be (above 55 years of age and) below 65 years.

- (ii) The applicant should be Graduate and having CAIIB and/or higher qualification shall be preferred.
- (iii) The applicant must have served the bank(s) at least 15 years out of which he must have served for a term of 5 years in the advances/credit department of the bank having sound knowledge of appraisal of credit proposals and of various credit norms as applicable to the banking credit system.
- (iv) The applicant must have retired/left the services of the Public Sector/Private Bank at the level of Senior Management Grade Scale-III (or its equivalent) or higher scale without any stigma from the vigilance angle .

III. Emoluments:-

The consolidated emoluments will be Rs.45,000/- per month.

IV. Period of engagement:-

- (i) The officer shall be engaged on contractual basis for a period of 1 year, which may be extended further subject to his performance in the Corporation.
- (ii) He will be entitled for 12 days leave during the period of one year.
- (iii) The engagement of the retainer can be dispensed with by the Corporation without assigning any reason after giving 15 day's notice or the officer can repudiate the contract himself by giving 15 day's notice.

V. Place of posting:-

The officer may be posted at various National SC-ST Hub Offices of the Corporation as advertised in the newspaper i.e. Agra, Varanasi, Ludhiana, Navi Mumbai, Bangalore, Chennai, Pune, Kolkata, Patna, Ranchi, Guwahati, Rajkot, Raipur, Bhubaneswar and Hyderabad. He has to work on full time basis at designated office & will have to visit other field offices under respective zones for carrying out the assigned work.

VI. Method of Selection:-

The selection shall be made by the "Selection Committee" duly constituted for this purpose.

Note:- The scope of work/requirement given above is indicative & can be changed by the management as per requirement of the Corporation.

Application for engagement as Consultant in NSIC

1. Location Preferred : _____
2. Name : _____
3. Date of Birth : _____
4. Qualification : _____
(Mention whether passed CAIIB)
5. Address: : _____

6. Telephone Number : _____
7. Mobile Number : _____
8. Email : _____
9. Details with experience in banking with special reference to working in advances and credit department of the Branch/RO/ZO/HO : _____
(Please attach Annexure or CV)
10. Date of superannuation/leaving : _____
11. Designation and scale of pay at the Time of superannuation : _____
12. Whether any penalty was imposed during the service(if so give details): _____

Affix passport
size latest
photograph

I hereby certify that the information furnished by me is correct and I am eligible for the said engagement.

Date :-

Signature

Place:-

(Name)