



ISO 9001: 2008

THE NATIONAL SMALL INDUSTRIES CORPORATION LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
“NSIC BHAVAN”, OKHLA INDUSTRIAL ESTATE
NEW DELHI-110020

Advertisement matter for NSIC Web Site

NSIC is a premier and fast growing Central Public Sector Enterprise, an ISO 9001-2008 certified company, with Corporate Office in New Delhi and Branches in all major cities of the country requires qualified and experienced professionals from SC/ST/OBC and unreserved categories, as per details below:

SPECIAL RECRUITMENT DRIVE FOR SC/ST/OBC				
Section A: Post: Deputy Manager Pay Scale Rs.(Revised)16400-40500(IDA)				
Area	Category	Eligibility /educational qualification	Age limit*	Experience requirement
Business Development	SC/ST/OBC	Graduate from a recognized University with a professional degree/PG Diploma in Business Management/F&A (equivalent to MBA) from a recognized University/Institute	27-35 years	Should have an experience of at least five years (including one year post qualification experience) in a responsible capacity in the field of marketing and business development.
RECRUITMENT FOR UNRESERVED CATEGORY				
Section B: Post: Associate Company Secretary (Chief Manager level) Scale Rs.(Revised) 24900-50500(IDA)				
Corporate Secretarial Works	Unreserved	Degree in Arts /Commerce having passed the examination of the Institute of Company Secretaries of India and should be a Member of the said Institute.	35-42 years	Should have at least 5 years post qualification experience in Secretarial Department of any reputed Public or Private Company or Public Sector Undertaking.

RECRUITMENT FOR UNRESERVED CATEGORY

Section C: Post: Deputy Manager Pay Scale Rs. (Revised) 16400-40500(IDA)

Business Development	Unreserved	Graduate from a recognized University with a professional degree / PG Diploma in Business Management/F&A (equivalent to MBA) from a recognized University/Institute	27-35 years	Should have an experience of at least 5 years (including one year post qualification experience) in a responsible capacity in the field of marketing and business development.
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* Upper age relaxable by 5 years for SC/ST and 3 years for OBC. Upper age relaxation by 5 years may be considered in deserving cases.

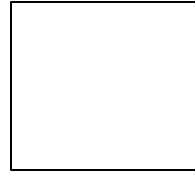
The post carry besides pay, Dearness Allowance on Industrial D.A. pattern and other fringe benefits like Employees Provident Fund, HRA, CCA, Transport Allowance, LTC, Medical etc. as per rules of the Corporation.

The incumbents for all the posts should have computer proficiency and are liable to serve in any part of the country. Mere eligibility will not vest any right in any candidate being called for interview and the Corporation's decision in this regard shall be final and NO CORRESPONDENCE will be entertained in this regard. Applications without signatures and photographs or received after due date will not be considered. Employees working in Government / PSEs should route their applications through proper channel or produce No Objection Certificate at the time of interview. Reimbursement of TA/DA (on production of original tickets) for attending interview by shortest route from place of residence to place of interview by Second Class Sleeper (ordinary) will be made only to those SC/ST candidates who are not working in Govt. / semi-Govt. / PSUs/Banks/ Local Bodies / Panchayats etc.

Typed applications giving complete particulars in the prescribed format with two copies of latest passport size photographs along with self-attested copies of all documents such as qualification, mark sheet, caste certificate (in case of OBC non-creamy latest certificate), should be sent by post only to Dy. General Manager (HR), NSIC Limited, "NSIC Bhavan", Okhla Industrial Estate, New Delhi-110 020 by superscribing on the top of the envelope "APPLICATION FOR THE POST OF _____", so as to reach us latest by 29.01.2010. Application received after due date, without signature, documents and photographs will not be considered.

FORMAT OF APPLICATION

Post applied for : Deputy Manager in the area of B.D. / Associate Co. Secretary



1. Name : -----
2. Father's/husband's name : -----
3. Sex (Male/Female) : -----
4. Date of Birth & Age : -----
5. Category (Gen/SC/ST/OBC/PH/Gen): -----
6. Permanent Address : -----

7. Present Address for communication : -----

8. Ed. Qualification (starting from 10th onwards) & Professional qualification

Examination passed	Name of University/Board/Institute	Year of passing	Subject	Marks obtained % age

9. Name & address of immediate reporting:
Officer in case of Govt. sector and name
& address of the Employer in case of
Private sector.

10. Details of Experience
(starting from the present employment):

11. References (with details):

- i) _____
- ii) _____

(Signature of candidates)

Place:

Date: