

Date :21/02/2009

National Small Industries Corporation Limited (NSIC), a Central Public Sector Enterprise, and an ISO 9001-2000 certified company, with Corporate Office in New Delhi and Branches in all major cities of the country requires Management Trainees in the Business Development and Finance & Accounts disciplines.

QUALIFICATION:

1. Business Development: 2 years full time professional degree in MBA/PGDBM (equivalent to MBA) with specialization in Marketing  
OR  
Degree in Engineering from a recognized University/Institute. He/she should be computer literate.
2. Finance & Accounts: CA/ICWA OR 2 years full time professional degree in MBA with specialization in Finance/M.Com. regular from a recognized University/Institute. He/she should be computer literate.

TRAINING:

Candidates selected as Management Trainee will be placed on training for two years.

STIPEND:

The Management Trainees will be paid Rs.15000/- per month consolidated in the 1<sup>st</sup> year and Rs.20000/- per month consolidated in the 2<sup>nd</sup> year of training. Besides stipend, they will not be entitled for any other allowance and other financial benefits.

AGE LIMIT:

21- 28 years.

AGE RELAXATION:

Relaxation by 5 years for SC/ST and 3 years for OBC.

Reservation for SC/ST/OBC shall apply as per rules.

SELECTION PROCESS:

Selection will be made through written test and interview. The short listed candidates will have to appear in the written test. Candidates who qualified in the written test will be called for interview.

After successful training, the Management Trainee will be absorbed as Dy. Manager and Dy. Manager (Accounts) in the IDA scale of pay of Rs.8600-250-14600 (pre-revised).

In case of Management Trainee selected on the basis of M. Com. regular qualification will be absorbed as Accounts Officer in the IDA scale of pay of Rs.6400-180-10000 (pre-revised).

The Management Trainees are liable to serve in any part of the country. Corporation reserves the right not to fill up any post or fill up a few posts of Management Trainees. Canvassing in any form will be disqualified.

Typed applications giving complete particulars such as; a) Name; b) Father's/husband's name, c) Sex (male/female), d) Date of birth & age, e) Category (Gen./SC/ST/OBC/Others-to specify), f) Permanent Address, g) Present Address, h) Educational qualification & Professional qualification indicating examination passed, name of the University/Board, year of passing, subjects and % of marks obtained (duly attested), may be sent along with two copies of latest passport size photographs (one affixed and other stapled) within 30 days from the date of publication of this advertisement to Chief Manager (HR), National Small Industries Corporation Ltd., "NSIC Bhavan", Okhla Industrial Estate, New Delhi-110020. The applications received after due date, without signature and photographs will not be considered. No TA/DA will be given for appearing in the written test / interview.

FORMAT OF APPLICATION

- 1. Name : .....
- 2. Father's name : .....
- 3. Sex (Male/Female) : .....
- 4. Date of Birth & Age : .....
- 5. Category (Gen/SC/ST/OBC/Others) : .....
- 6. Permanent Address : .....
- .....
- 7. Present Address for communication : .....
- .....

8. Qualification (starting from 10<sup>th</sup> onwards)

Examination passed	Name of University / Board / Institute	Year of passing	Subjects	Marks obtained % age

9. Details of Experience (starting from the present employment)

10. References (with details):

- i) \_\_\_\_\_
- ii) \_\_\_\_\_

(Signature of candidates)

Place:  
Date: