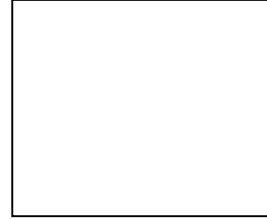


**FORMAT OF THE REQUEST FOR OBTAINING PERFORMANCE AND  
CREDIT RATING**

To

THE NATIONAL SMALL INDUSTRIES CORPORATION LTD

\_\_\_\_\_  
\_\_\_\_\_



Sir,

I / We desire to get done 'Performance and Credit Rating' of my/our unit by CARE / CRISIL /India Ratings (earlier known as FITCH) / Brickwork / ICRA / ONICRA/SMERA under the Performance and Credit Rating Scheme of the Corporation.

I / We attach herewith Application Fee of Rs \_\_\_\_\_ by way of Crossed Pay Order / Bank Draft No \_\_\_\_\_ Dated \_\_\_\_\_. The information details as per Annexure – I(A) and the documents as listed out in Annexure – I(B) are enclosed herewith.

I / We certify that the details given in this application are true and correct and no material fact has been concealed or withheld.

Signature \_\_\_\_\_

Name of the Signatory \_\_\_\_\_

Designation \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Tel. No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Date \_\_\_\_\_

Place \_\_\_\_\_

**Note:**

The application is to be submitted in duplicate. All documents should be submitted complete in all respects to avoid delay in processing.

C.C. : The Rating Agency selected by the MSE Unit.

# APPLICATION FORM

Annexure 1-A

## PARTICULARS OF INDUSTRIAL CONCERN

Enter GST Number of Applicant :

|    |   |   |
|----|---|---|
| 1. | Name of the Applicant<br>Unit and Address   |   |
|    | Factory   |   |
|    |   |   |
|    |   | Pin code ..... Phone ..... Fax<br>..... |
|    | Office (Registered)   |   |
|    |   |   |
|    |   | Pin code ..... Phone ..... Fax<br>..... |
| 2. | Constitution: Proprietorship/ Partnership/ Private Ltd/ Limited Co./ Coop. Society  |   |
| 3. | Established in:   |   |
| 4. | SSI/EM-I/EM-II/UAN/UAM Regn. No. and Date:  |   |
| 5. | (a) Nature of Industry  |   |
|    | (b) Products  |   |
| 6  | Details of Promoters :<br>S.No.<br>Name(s) of Proprietor / Partner / Director<br>Age<br>Father's Name /<br>Husband's Name<br>Share(s)<br>in Firm<br>Residential<br>Address<br>Means /<br>Net Worth<br>Qualification<br>Business<br>Experience |   |

|    |  |  |                             |  |
|----|--|--|-----------------------------|--|
| 7. | Name and Address of Associate Concerns   |  |                             |  |
| 8. | Factory Accommodation (Owned/ rented) (give full particulars)  |  |                             |  |
| 9  | Details of existing borrowings / banking arrangements  |  |                             |  |
|    | <b>Name of Fin. Instts. / Bank / Lenders (from whom the unit has availed loan / credit limit)</b>                    | <b>Nature of assistance/loan limit availed</b> | <b>Amount (Rs.)</b>         | <b>Self Declaration in respect of conduct of account</b> |
| 10 | Production Capacity  |  |                             |  |
|    | <b>Class of Goods</b>  | <b>Units</b>                                   | <b>Installed Capacity</b>   | <b>Actual Production</b>                                 |
|    |  |  |                             |  |
|    |  |  |                             |  |
| 11 | Customers' References<br>(Please list some customers which have had dealings with your company in the past 6 months) |  |                             |  |
|    | <b>Name of the Customer</b>  | <b>Country</b>                                 | <b>% in Total Sales</b>     |  |
|    |  |  |                             |  |
| 12 | Suppliers' References<br>(Please list some customers which have had dealings with your company in the past 6 months) |  |                             |  |
|    | <b>Name of the Supplier</b>  | <b>Country</b>                                 | <b>% in Total Purchases</b> |  |
|    |  |  |                             |  |

Signature \_\_\_\_\_

Name of the Signatory \_\_\_\_\_ Designation \_\_\_\_\_

**List of the documents required to be submitted along with Application Form**

1. SSI/EM-I/EM-II/UAN/UAM (Udyog Aadhaar Memorandum) Registration Certificate.
2. Partnership Deed / Memorandum & Article of Association.
3. Authority letter to sign the application.
4. List of all partners / directors with their age, address, Net worth / Income Tax Return, qualifications and experience.
5. Copy of the audited accounts for the last three years (where accounts for the last year has not been audited provisional accounts duly certified by a Chartered Accountant along with two years audited accounts are to be submitted).
6. In case of new project/expansion, copy of the project report containing a brief project profile, cost of project, source/means of finance.
7. Brief write-up about the products manufactured, end users, marketing tie-up and orders in hand.
8. Details of subsidy, tax concession available to the applicant.
9. Quality certificates, export awards won membership of any associations.
10. Any other information that would enable us to understand your business better.