



**THE NATIONAL SMALL INDUSTRIES CORPORATION LIMITED**  
(A GOVERNMENT OF INDIA ENTERPRISE)  
"NSIC BHAVAN", OKHLA INDUSTRIAL ESTATE, NEW DELHI-110020

Dated: 30.03.2024

**NOTICE**

**Subject: Schedule of Interview against Advt. No. NSIC/HR/E-0/ AM/2/2023, dated 30.08.2023 for the post of Assistant Manager (Rajbhasha Adhikari) and Assistant Manager (Technology) (E-0 Level)**

With reference to aforesaid advertisement, the Interview for the post of Assistant Manager (Rajbhasha Adhikari) and Assistant Manager (Technology) shall be held at **Conference Hall of NSIC Business Park, Okhla Industrial Estate, New Delhi-110020, Gate No.3, (Opposite NSIC Okhla Metro Station)**. Accordingly, following short-listed candidates are advised to **report for verification of documents and Interview at 09.30 AM on 15.04.2024 & 16.04.2024**, as per details below:-

**I. Assistant Manager (Rajbhasha Adhikari) – Interview on 15.04.2024 (Monday)**

#	APPLICATION NUMBER	STREAM
1.	NSIC-2023-008-011-1678	Rajbhasha

**II. Assistant Manager (Technology) – Interview on 15.04.2024 (Monday)**

#	APPLICATION NUMBER	ENGINEERING STREAM
1.	NSIC-2023-005-011-2959	Civil
2.	NSIC-2023-005-011-2278	Civil
3.	NSIC-2023-005-011-1272	Civil
4.	NSIC-2023-005-011-1477	Civil
5.	NSIC-2023-005-011-1557	Civil
6.	NSIC-2023-005-011-2869	Computer Science
7.	NSIC-2023-005-011-2418	Computer Science
8.	NSIC-2023-005-011-2419	Computer Science
9.	NSIC-2023-005-011-2306	Computer Science
10.	NSIC-2023-005-011-1982	Electrical
11.	NSIC-2023-005-011-1925	Electrical
12.	NSIC-2023-005-011-0794	Electrical
13.	NSIC-2023-005-011-2885	Electrical
14.	NSIC-2023-005-011-1315	Electrical & Electronics
15.	NSIC-2023-005-011-1219	Electrical & Electronics


**III. Assistant Manager (Technology) – Interview on 16.04.2024 (Tuesday)**

16.	NSIC-2023-005-011-2926	Electronic & Communication
17.	NSIC-2023-005-011-0280	Electronic & Communication
18.	NSIC-2023-005-011-0661	Electronic & Communication
19.	NSIC-2023-005-011-1395	Electronic & Communication
20.	NSIC-2023-005-011-2422	Electronic & Communication
21.	NSIC-2023-005-011-1520	Information Technology
22.	NSIC-2023-005-011-0995	Information Technology
23.	NSIC-2023-005-011-2140	Information Technology
24.	NSIC-2023-005-011-2329	Information Technology
25.	NSIC-2023-005-011-0568	Information Technology
26.	NSIC-2023-005-011-3114	Mechanical
27.	NSIC-2023-005-011-1954	Mechanical
28.	NSIC-2023-005-011-1726	Mechanical
29.	NSIC-2023-005-011-2309	Mechanical
30.	NSIC-2023-005-011-1687	Mechanical

Contd....2



- IV. Details of above advertisement and guidelines are available on NSIC website: [www.nsic.co.in](http://www.nsic.co.in) career section (Archive). Therefore, before appearing for the Interview for the post applied for, the candidates should ensure that he / she fulfils the eligibility criteria and other norms mentioned in the said advertisements. The above short-listed candidates, subject to verification of documents and fulfilling eligibility norms as mentioned in the said advertisements and on submission of required documents (already informed to the candidates through NSIC on-line recruitment portal) shall be allowed to attend the Interview.
- V. Further, candidates are advised to bring **ORIGINAL CERTIFICATES** and **ONE SET OF PHOTO COPIES** of the following documents duly self-attested for verification of the documents:-
1. Aadhaar Card (both side)
  2. PAN card
  3. Name as mentioned in Class X Certificate / Mark sheet OR Class X School Leaving / Transfer Certificate (In case of change of name / surname, Gazette notification / national news-paper clipping along –with Affidavit indicating the previous and the changed name /surname).
  4. Class X Certificate / School Leaving Certificate as proof of Date of Birth
  5. B. Tech / B.E. Degree / B.A. / M.A. / Provisional degree / Passing certificate
  6. Mark-sheet of all semesters (I-VIII) or consolidated mark-sheet of all semesters (I-VIII) of B.Tech / B.E. / all semesters / years in r/o of B.A./M.A. etc.
  7. GATE scorecard / UGC-NET scorecard, whichever applicable.
  8. Candidates claiming reservation for SCs/ STs / OBCs / EWS / PwBD should submit SC/ST/OBC/EWS/PwBD certificate issued by a Competent Authority in the format prescribed by Government of India".  
(If any Certificate/Document is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same either in Hindi / English with the Application Form and also at the time of Interview).
  9. In case of OBC candidate, the OBC certificate should have clear mention of candidate belonging to Non-Creamy Layer (NCL) as on date of issue of certificate. Further, the OBC Certificate should have been issued within the year 2023, but before the last of date of on-line filled application.
  10. The candidates seeking reservation as OBC, in addition to the OBC certificate issued by the Competent Authority, should also submit a declaration in prescribed format (Attached as **Annexure-I**).
  11. Certificate w.r.t. proof of conversion of CGPA to percentage.
  12. Further, two latest passport size photographs may also be submitted.
- VI. It is also informed that **Outstation candidates belonging to SC / ST category** and not working as permanent employee in any Government / Semi-Government / Banks / PSUs / Local Bodies etc. will be reimbursed To and Fro rail fare of **IIIrd AC** (other than Rajdhani) by train shortest route on production of documentary evidence of the journey performed only on attending the Interview.
- VII. Candidates working in Government / Semi-Government / PSU / Banks / Local Bodies etc. are required to produce "**NO OBJECTION CERTIFICATE**", at the time of Interview.
- VIII. **Candidates may please note that in case any candidate appears for verification of documents and interview without ORIGINAL documents (and one set of photocopies), as mentioned above, will be summarily rejected & will not be allowed to appear before the selection board for Interview. Responsibility for the same will solely lie on him / her at their own cost and risk.**

  
(Sunil Tyagi)  
Senior General Manager (HR)  
Tel: 011-26926275

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## Annexure-I

The candidates seeking reservation as OBC, in addition to the OBC certificate issued by the Competent Authority, should also submit a declaration in the following format:

I, \_\_\_\_\_ son / daughter of Shri \_\_\_\_\_ resident of  
village / town / city \_\_\_\_\_ district \_\_\_\_\_ stat \_\_\_\_\_  
hereby declare that I belong to the \_\_\_\_\_ community, which is recognized as  
a backward class by Government of India for the purpose of reservation in services as  
per orders contained in Department of Personnel and Training Office Memorandum  
No.36012/22/93-Estt. (SCT), dated 8-9-1993. It is also declared that I do not belong  
to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the  
above referred Office Memorandum dated 8-9-1993."